Town of Saugus

MASSACHUSETTS

SAUGUS

ANNUAL TOWN REPORT

1980

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NORMAN B. HANSEN
TOWN ACCOUNTANT

TOWN OF SAUGUS
MASSACHUSETTS
ACCOUNTING DEPARTMENT

January 20, 1981

Marcia Wallace
Town Clerk

Re: 1980 Town Reports

Enclosed herewith is the 1980 Town Report from the Accounting Department.

The report consists of the following statements and schedules:

- Receipts - Fiscal 1980
- Expenditures - Fiscal 1980
- Bonded Debt
- Bond Maturities and Interest Payable
- Tax Rates and Valuations
- Debt Accounts
- Trust and Investment Accounts

Norman B. Hansen
Norman B. Hansen
Town Accountant

NBH/nbs

CC: Robert A. Cornetta

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1979 - JUNE 30, 1980

FISCAL 1980

General Revenue	$17,076,185.18
Commercial Revenue	1,564,632.40
General Government	36,335.56
Protection to Persons & Property	42,159.25
Health & Sanitation	227,095.71
Veterans' Benefits	34,219.74
Elderly Affairs	68,394.63
Highways & Bridges	229,340.75
Education & Libraries	612,172.92
Enterprise & Cemetery	541,406.24
Interest	241,781.38
Indebtedness	4,100,000.00
Agency & Trust	2,744,739.66
Guaranteed Deposits	2,770.00
Refunds	86,062.32
Tailings	4,293.57
Sub-Total	$27,611,589.31
Certificates of Deposit	6,310,000.00
Short Term Investments	26,321,000.00
Transfers & Adjustments	785,446.89
TOTAL	$61,028,036.20
Treasury Warrants	$61,028,036.20

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1979 - JUNE 30, 1980

FISCAL 1980

GENERAL REVENUE:

Taxes:

Levy of 79-80 Real Estate	$12,227,428.56	
Levy of 79-80 Personal	577,923.32	
Levy of 78-79 Real Estate	276,275.64	
Levy of 78-79 Personal	2,378.00	
Levy of 77-78 Real Estate	102,589.09	
Levy of 77-78 Personal	465.29	
Levy of 76-77 Real Estate	27,280.57	
Levy of 75-76 Real Estate	7,749.84	
Total		$13,222,090.31

Licenses and Permits:

Liquor	42,075.00	
Vituals	1,812.50	
Auction	95.00	
Trailer Storage	250.00	
Certified Copies	2,154.55	
Business Certificates	55.50	
Gasoline Storage	1,028.00	
Trailer Sales	20.00	
Poll Books	177.50	
Golf	100.00	
Function Hall	250.00	
Auto Dealers	1,250.00	
Used Equipment	1,989.64	
Raffles	200.00	
Shellfish	38.00	
U.C.C.'s	1,030.00	
Marriages	896.00	
Discharges	53.00	
Misc.	335.90	
Entertainment	3,262.00	
Amusements	1,116.56	
Transient Vendors	125.00	
Cable T.V.	530.80	
Total		$58,844.95

Tax Title Redemptions:		$35,440.34
Commonwealth of Mass:		
School Aid Chap. 69,70,71	$2,241,889.00	
School Bldg. Assist. Bureau:		
High School Addition	203,785.00	
Jr. High School	188,947.60	
Lynnhurst	9,270.27	
Oaklandvale	4,674.53	
Waybright	16,174.60	
Sp. Ed. Title VI PL94	34,006.00	
Bd. Education	20,303.40	
Real Estate Abatements-Other	7,525.00	
" " " -Blind	1,400.00	
" " " -Veterans	17,965.75	
Gov. Hwy. Safety Bureau	7,000.00	
Revenue Planning Chap. 41	17,131.04	
Env. Protection Agency	8,600.00	
Dept. Natural Resources	2,017.35	
Chap. 8 Local Aid	392,918.00	
Lottery	173,196.00	
Chap. 74 Voc. School	1,691.00	
Civil Defense	1,836.90	
Libraries State Aid	9,268.50	
Title IV-Ed. ESEA 7030	84,000.00	
Title I PL 874	22,189.46	
Act III PL 93-380	100.00	
Title I ESEA 7035	149,995.00	
PL 95 NCSOOO	13,909.00	
Property Management	2,521.79	
Total		$3,632,215.19
Essex County:		
Court Fines	121,666.37	
Dog Board	5,828.02	
Total		$127,494.39
TOTAL FOR GENERAL REVENUE:.....		$17,076,185.18

COMMERCIAL REVENUE SPECIAL ASSESSMENTS:

Sewers:	
Unapportioned Sewer 1979	$735.24
Unapportioned Sewer 1980	5,730.26
" " Int. 1980	3.42
Apport. Sewer Paid-In-Advance 1979	6,715.25
" " " " " Int. 1979	69.92
Apport. Sewer Paid-In-Advance 1980	1,126.93
" " " " " Int. 1980	29.74

Apport. Sewer Added-To-Taxes:		
1977-78	$ 677.56	
1977-78 Int.	313.62	
1978-79	641.51	
1978-79 Int.	199.37	
1979-80	75,009.34	
1979-80 Int.	23,625.85	
Total		$114,878.01

Privileges:

Motor Vehicle & Trailer Excise:		
Levy of 1980	$837,697.47	
" 1979	549,433.70	
" 1978	35,627.74	
" 1977	8,017.00	
" 1976	3,794.37	
" 1975	6,527.16	
" 1974	7,362.44	
" 1973	1,294.51	
Total		$1,449,754.39

TOTAL FOR COMMERCIAL REVENUE.....$1,564,632.40

GENERAL GOVERNMENT:

Selectmen:		
Sale of Goods & Junk	$1,005.00	$ 1,005.00
Town Clerk:		
Dog Fees	590.45	
Fish Fees	472.95	
Total		$1,063.40
Collector:		
Cost on Property Taxes 79-80	66.00	
" " " " 78-79	656.00	
" " " " 77-78	155.00	
" " " " 76-77	43.00	
" " " " 75-76	24.00	
Cost on Motor Vehicle Excise 1980	762.00	
" " " " " 1979	10,026.00	
" " " " " 1978	3,276.00	
" " " " " 1977	580.00	
" " " " " 1976	218.00	
" " " " " 1975	167.00	
" " " " " 1974	138.00	
" " " " " 1973	169.00	
Total		$16,280.00
Treasurer:		
Tax Title Releases	48.00	
Land Court Costs	596.75	
Rental	600.00	
Tel. Comm.	82.48	

Data Processing	100.00	
Mobile Trailer Fees	9,708.00	
Lien Certificates	4,125.00	
Total		$15,260.23
Public Works:		
Maps & Plans	242.92	
Water Meters	2,245.01	
Hydrant	15.00	
Jury Duty	224.00	
Total		$2,726.93
TOTAL FOR GENERAL GOVERNMENT.....		$36,335.56

PROTECTION TO PERSONS & PROPERTY:

Building:		
Permits	16,949.00	
Zoning Books	512.58	
Insp. Certificates	325.00	
Wood	290.00	
Signs	7.00	
Total		$18,083.58
Fire		1,237.00
Electrical		3,166.50
Sealer of Weights & Measures		1,411.80
Conservation Commission		225.00
Police:		
Accident Reports	399.00	
Firearm ID Cards	432.00	
Dealer Firearm License	120.00	
Gun Permits	2,750.00	
Ammunition Permits	7.00	
Auction	237.50	
Restitution	90.00	
Tel. Comm.	20.27	
Ins. Co. Copies	3,534.00	
Bike Registrations	12.50	
Taxi Licenses	46.00	
Harbor Master	285.00	
Special Details	10,102.00	
Total		$18,035.37
TOTAL FOR PROTECTION OF PERSONS & PROPERTY		$42,159.25

HEALTH & SANITATION:

Health:

Plumbing Permits	$ 3,447.00	
Gas Permits	2,128.00	
Misc. Licenses & Permits	4,132.00	
Animals - Clinic	2,140.00	
Total		$ 11,847.00

Canine:

Adm. Fees	1,300.00	
Board Fees	608.00	
Other Board Fees	1,992.00	
Adoption Fees	228.00	
Put To Sleep	170.00	
Dead Animal Pick-up	3.00	
Misc.	21.00	
Total		$ 4,322.00

Sewer Division of Public Works:

Sewer Rental Commitments:

1979 First Half	86,339.22	
1979 Second Half	91,666.32	
Added-To-Taxes 1976-77	30.00	
" " " 1977-78	540.60	
" " " 1978-79	818.10	
" " " 1979-80	19,242.22	
Total		$198,636.46
Sp. Sewer Chapter 44		$ 12,290.25

TOTAL FOR HEALTH & SANITATION.....$227,095.71

VETERANS' BENEFITS:

Comm. of Massachusetts	33,606.49	
Insurance Claims	613.25	
TOTAL VETERANS' BENEFITS:		$ 34,219.74

ELDERLY AFFAIRS:

Comm. of Massachusetts	68,394.63	

TOTAL FOR ELDERLY AFFAIRS.....$ 68,394.63

HIGHWAYS & BRIDGES:

Chapter 4971 & 393	171,176.00	
State	58,164.75	
TOTAL FOR HIGHWAYS & BRIDGES		$229,340.75

EDUCATION & LIBRARIES:

Schools:		
Summer School Tuition	$ 3,010.00	
Evening School Tuition	887.50	
Chap. 88 Book Acct.	501.99	
Tel. Comm.	515.37	
Rental	415.00	
Copies	21.67	
Emp. Comp.	684.00	
Restitution	155.00	
Total		$ 6,190.53
Libraries:		
Book Fines		1,925.03
Athletic Revolving Fund:		
Football	11,249.02	
Basketball	1,315.00	
Hockey	744.32	
Total		13,308.34
School Lunch Program:		
Lunches	324,508.93	
Fed. Subsidy	192,183.55	
Elderly Subsidy	60,362.22	
Elderly Lunches	13,413.45	
Other	280.87	
Total		590,740.02
TOTAL FOR EDUCATION & LIBRARIES.....		$612,172.92

ENTERPRISE & CEMETERY:

Water Division of Public Works:		
Water Rates 1979 First Half	222,786.35	
" " 1979 Second Half	227,706.70	
Water Maintenance 1979	161.25	
Water Maintenance 1980	143.50	
City of Lynn	2,599.20	
Apportioned Water Added-To-Taxes:		
1979-80	84.82	
1979-1980 Interest	4.24	
Water Leins Added-To-Taxes:		
1976-1977	70.80	
1977-78	2,102.00	
1978-79	2,840.07	
1979-80	47,976.21	
Total		$506,475.14

Cemetery:

Land Sale	$ 11,150.00	
Interrm. Fees	20,560.00	
Foundations	2,375.60	
Care of Lots	592.50	
New Trees	87.00	
Wood	166.00	
Total		$ 34,931.10

TOTAL FOR ENTERPRISE & CEMETERY.....$541,406.24

INTEREST:

Perpetual Care Fund	11,494.62	
Perpetual Care Fund(Cert. of Dep.)	20,016.17	
Wilson Library Fund	123.04	
Johnson Library Fund	312.50	
Kimball Library Fund	207.82	
Tax Title Redemptions	11,249.14	
Certificates of Deposit	71,428.94	
Short Term Investments	56,938.51	
Savings Accounts	3,197.19	
Real Estate	53,504.18	
Motor Vehicle Excise	13,283.21	
Indebtedness	26.06	

TOTAL FOR INTEREST.....$241,781.38

INDEBTEDNESS:

Temporary Loans	3,300,000.00	
Sewer Loan	200,000.00	
Highway Loan	600,000.00	

TOTAL FOR INDEBTEDNESS.....$4,100,000.00

AGENCY & TRUST:

Perpetual Care Bequests	10,970.00	
Fish & Game	6,711.60	
Dog Licenses	6,874.45	
Federal Taxes	1,830,174.21	
State Taxes	504,048.02	
Blue Cross/Blue Shield	379,748.78	
Life Insurance	6,212.60	

TOTAL FOR AGENCY & TRUST.....$2,744,739.66

GUARANTEED DEPOSITS:

Board of Appeals	$ 2,250.00	
Planning Board	520.00	
TOTAL FOR GUARANTEED DEPOSITS..		$2,770.00

REFUNDS:

Collector	218.50
Board of Selectmen	82.29
Playground	1,984.09
Veterans' Benefits	231.00
Art. 10 STM 6/18/79	121.00
Title I - Comp. Unemp.	947.00
School	12,831.08
Public Works	1,909.23
Health	255.84
Manager	196.78
School-Salaries	1,050.54
Police	256.63
Data Processing	843.30
Civil Defense	56.50
Accounting	22.35
Police - Reimb. Accident	8,794.04
Cable TV	41.25
APD Property Damage	275.00
MVM-Highway	7.48
Public Works-Reimb. Overtime	56.65
Trea/Coll. Advertising	49.50
Elec. & Reg. Salary	16.66
Legal Dept.	300.00
Fire Dept.	16.50
Electric Dept.-Injury	300.00
Land Court	182.00
Planning Bd.	14.74
Auto Insurance	17,469.00
Insurance-CETA	2,374.15
Cemetery Dept.	18.82
Lynn Hospital	66.03
Teachers Retirement Bd.	32.25
MV Excise	168.35
Chap. 44 Bd.Ed.	60.00
R.E. Refund	625.79
Town Clerk	41.10
Forestry & Parks	301.86
Dog Licenses	2,192.55
Reimb. Sewer Bond	1,695.02
Reimb. Phone	20.00
Refund - Police	34.00
Retirement Fund	3,910.78

Emp. Comp.- Public Works	$ 4,451.96	
Water System	4,285.35	
Conservation Comm. Fund	17,275.36	
TOTAL FOR REFUNDS:.....		$86,062.32
TAILINGS:.....		$4,293.57
TOTAL FOR RECEIPTS - FISCAL 1980.....		$27,611,589.31

MEMO:

Cert. of Deposit	$ 6,310,000.00	
Short Term	26,321,000.00	
	Total	$32,631,000.00

TRANSFERS & ADJUSTMENTS:

Anti-Recession	$ 41,408.38	
Revenue Sharing	56,000.00	
Federal Disaster	1,810.89	
Collector	30,067.62	
Retirement System	6,160.00	
Cert. (Cemetery Perp.Care)	600,000.00	
Short Term (Cem. Perp.Care)	50,000.00	
TOTAL TRANSFERS & ADJUSTMENTS:.....		$785,446.89

TOWN OF SAUGUS

EXPENDITURES - FISCAL 1980

Total "Expenditures"		$ 27,788,326.22
Less: - Fed. Rev. Sharing Payments		895,458.37
Anti-Recession Funds "		37,804.69
		$ 26,855,063.16
Add: -- Memo (C.D.)		
Cert. of Deposit	$ 6,625,000.00	
Short Term Invest.	25,951,000.00	32,576,000.00
		$ 59,431,063.16
To record checks credited to various accounts and subsequently checks did not have sufficient funds.		748.08
Per "Cash Payments" (General Ledger)		$ 59,431,811.24

NBH/nbs

1979 - 1980 EXPENDITURES

RECAPITULATION

GENERAL GOVERNMENT	$ 1,369,363.38	
PROTECTION OF PERSONS & PROPERTY	2,689,124.87	
HEALTH & SANITATION	817,945.63	
HIGHWAY & BRIDGES	100,964.09	
CHARITIES & VETERAN'S BENEFITS	57,617.88	
SCHOOLS & LIBRARIES	9,592,663.96	
RECREATION & UNCLASSIFIED	1,448,465.85	
ENTERPRISES & CEMETERIES	236,505.56	
INTEREST & MATURING DEBT	1,381,718.48	
SPECIAL ARTICLES	1,138,360.28	
JUDGMENTS	119,933.74	
TOTAL APPROPRIATION	18,952,663.72	
NON-APPROPRIATION	8,835,662.50	$ 27,788,326.22
FEDERAL REVENUE SHARING		$ 895,458.37
ANTI-RECESSION FUNDS		$ 37,804.69

1979 - 1980 EXPENDITURES

GENERAL GOVERNMENT

BOARD OF APPEALS:		
Salaries	$ 1,100.00	
Expenses	41.80	$ 1,141.80
PLANNING BOARD:		
Salaries	1,299.96	
Expenses	1,468.24	2,768.20
FINANCE COMMITTEE:		
Expenses		2,008.00
BOARD OF SELECTMEN:		
Salaries	6,049.96	
Expenses	4,017.55	10,067.51
MANAGER:		
Salaries	64,673.92	
Longevity	8,450.00	
Salaries - Law	9,999.96	
Expenses - Manager	12,053.66	
Postage	17,089.28	
Expenses - Legal	32,064.36	144,331.18
DATA PROCESSING:		
Salaries	673.07	
Expenses	56,065.26	56,738.33
ACCOUNTING:		
Salaries	55,411.33	
Expenses	26,697.76	82,109.09
COLLECTOR - TREASURER:		
Salaries	58,081.58	
Expenses	3,904.33	
Tax Title Foreclosure	3,538.00	65,523.91
TOWN CLERK:		
Salaries	26,736.96	
Expenses	866.93	27,603.89
ELECTION & REGISTRATION:		
Salaries	8,393.40	
Expenses	21,403.67	29,797.07
ASSESSORS:		
Salaries	34,049.26	
Expenses	5,725.65	39,774.91

PUBLIC WORKS:			
Salaries	$	511,214.26	
Expenses - Adm.		2,944.50	
Expenses - Motor Veh. Maint		44,055.13	
Expenses - Engineering		2,164.49	$ 560,378.38
P.W. Expenses - (A.R.)			
1) Equip. Repair		1,948.93	
2) Motor Pool Equip.		4,845.99	
3) Hydrants		8,958.68	
4) Water Meters		21,998.90	
5) Microfilm		52.19	37,804.69
CAPITAL ACCOUNTS:			
Equipment		124,930.20	
Improvement		184,386.22	309,316.42

TOTAL FOR GENERAL GOVERNMENT . . . . . $ 1,369,363.38

PROTECTION OF PERSONS & PROPERTY

POLICE DEP'T:		
Salaries	1,032,449.11	
Expenses	110,462.70	1,142,911.81
FIRE DEP'T:		
Salaries	945,769.00	
Expenses	36,575.45	982,344.45
BUILDING:		
Salaries	120,972.06	
Expenses - Adm.	3,295.60	
Expenses - Maintenance	103,363.55	227,631.21
ELECTRICAL:		
Salaries	42,039.93	
Expenses - Adm.	1,492.04	
Expenses - Maintenance	67,570.83	
Streetlighting	30,041.48	
Streetlighting (R.S.)	185,000.00	326,144.28
SEALER - WGTS & MEASURER:		
Salaries	4,200.00	
Expenses	1,220.18	5,420.18
CONSERVATION COMMISSION:		
Salaries	870.87	
Expenses	335.18	1,206.05

CIVIL DEFENSES:			
Expenses		$ 3,466.89	
TOTAL FOR PROTECTION OF PERSONS & PROPERTY			$ 2,689,124.87

HEALTH & SANITATION

HEALTH:			
Salaries	$ 58,104.89		
Expenses	7,032.30		
Dump	17,254.59		
Mosquito Control	11,239.50		
Rodent Control	1,628.00		
Rubbish Contract (R.S.)	170,526.36		
Resco (R.S.)	166,569.89	432,355.53	
CANINE CONTROL:			
Salaries	25,214.70		
Expenses	5,049.27	30,263.97	
HUMAN SERVICES:			
Salaries	20,308.90		
Expenses	961.15	21,270.05	
COUNCIL ON AGING:			
Expenses		18,079.13	
SEWER:			
Expenses - Maintenance		48,159.04	
BONDS:			
Sewer Bond 1975	79,939.41		
Sewer Bond 1979	129,416.40		
Sewer Treatment Plant	58,462.10	267,817.91	
TOTAL FOR HEALTH & SANITATION			$ 817,945.63

HIGHWAY & BRIDGES

HIGHWAYS:			
Expenses - Maintenance	52,519.00		
Snow & Ice	48,445.09	100,964.09	
TOTAL FOR HIGHWAYS & BRIDGES			$ 100,964.09

CHARITIES & VETERAN'S BENEFITS

VETERAN'S BENEFITS:			
Salaries	$ 4,599.96		
Expenses - Adm.	461.89		
Expenses - Aids	52,556.03	$ 57,617.88	
TOTAL FOR CHARITIES & VETERAN'S BENEFITS			$ 57,617.88

SCHOOLS & LIBRARIES

SCHOOLS:			
Salaries	7,532,261.01		
Expenses	1,940,458.86	9,472,719.87	
LIBRARIES:			
Salaries	112,962.45		
Expenses	6,981.64	119,944.09	
TOTAL FOR SCHOOLS & LIBRARIES			$ 9,592,663.96

RECREATION & UNCLASSIFIED

PLAYGROUND:			
Salaries	9,850.00		
Expenses	14,444.62	24,294.62	
INSURANCE:			
Expenses	242,462.34		
B/C & B/S & GR (R.S.)	364,000.00	606,462.34	
HOLIDAYS & CELEBRATIONS:			
Expenses		2,868.34	
CONTRIBUTORY RETIREMENT:			
Salaries	3,910.78		
Expenses	665,000.00	668,910.78	
NON-CONTRIBUTORY RETIREMENT:			
Salaries	129,664.45		
Expenses	16,265.32	145,929.77	
TOTAL FOR RECREATION & UNCLASSIFIED			$ 1,448,465.85

ENTERPRISES & CEMETERIES

WATER:			
Expenses - Maintenance		$ 24,614.70	
CEMETERIES & FORESTRY:			
Salaries - Cemetery	82,801.62		
Salaries - Forestry	96,009.41		
Expenses - Cemetery	9,135.62		
Expenses - Forestry	18,464.00		
Expenses - Parks - Playground	5,480.21	211,890.86	
TOTAL FOR ENTERPRISES & CEMETERIES			$ 236,505.56

INTEREST & MATURING DEBT

MATURING DEBT:		945,000.00	
SERIAL LOAN:		70,000.00	
INTEREST:			
Maturing Debt	335,902.50		
Temporary Loans	22,477.23		
Serial Loan	8,338.75	366,718.48	
TOTAL FOR INTEREST & MATURING DEBT			$ 1,381,718.48
SPECIAL ARTICLES:	1,128,998.16		
Art. # 5 STM 1978 (R.S.)	9,362.12	1,138,360.28	
TOTAL FOR SPECIAL ARTICLES			$ 1,138,360.28
JUDGMENTS:			119,933.74
TOTAL FOR APPROPRIATION			$ 18,952,663.72

1979 - 1980 EXPENDITURES

REVOLVING FUNDS & PUBLIC LAW ACCOUNTS

ATHLETIC REVOVING FUND:		
Expenses		$ 28,205.28
CAFETERIA REVOLVING FUND:		
Salaries	208,580.18	
Expenses	403,032.12	611,612.30
BOOK REVOLVING FUND:		
Expenses		21.64
SUMMER SCHOOL REVOLVING FUND:		
Expenses		120.00
PUBLIC LAW ACCOUNTS:		
Title I #79-262-156 Exp.	17,637.94	
Title I #80-262-156 Sal.	97,728.55	
Title I #80-262-156 Exp.	5,295.36	
Title IVB P.L. 93-380 Exp.	11,103.50	
Title VIB P.L. 94-142 Sal.	3,300.00	
Title VIB P.L. 94-142 Exp.	18,964.08	
Title IVB P.L. 95-561 Exp.	9,351.02	
Title VI P.L. 94-142 Exp.	6,277.98	
Title IVC P.L. 93-380 Sal.	11,715.75	
Title IVC P.L. 93-380 Exp.	7,766.39	
Title IVC P.L. 95-561 Sal.	40,190.75	
Title IVC P.L. 950561 Exp.	5,167.66	234,498.98

TOTAL FOR REVOLVING FUNDS & PUBLIC LAW ACCOUNTS . . . . . $ 874,458.20

AGENCIES & TRUSTS

PERPETUAL CARE BEQUESTS:		11,120.00
GUARANTEED DEPOSITS:		
Planning Board	257.99	
Board of Appeals	1,406.88	1,664.87
WITHHOLDINGS:		
Federal Taxes	1,830,174.21	
State Taxes	504,048.02	
B/C & B/S	383,135.22	
Group Insurance	6,746.26	
E.G.R.	391.20	2,724,494.91

COUNTY:			
Dog Licenses	$ 8,901.85		
County Charges	416,721.64	$ 425,623.49	
STATE:			
Fish & Games Licenses	6,681.10		
State Charges	1,225,710.96	1,232,392.06	
CONSERVATION COMMISSION:		17,275.36	
SPECIAL SEWER ACCOUNT:		7,113.81	
COUNCIL ON AGING GRANT:			
#053-278-790-17	14,721.62		
#364-319018	2,910.60	17,632.22	
TOTAL FOR AGENCIES & TRUSTS			$ 4,437,316.72
TEMPORARY LOANS:			
Anticipation of Taxes		3,300,000.00	
TOTAL FOR TEMPORARY LOANS			$ 3,300,000.00
REFUNDS:			
Personal Property	1,112.82		
Real Estate	182,522.45		
Motor Vehicle Excise	24,739.82		
Sewer & Water	1,204.54		
Interest, Demands & Fines	12,898.37		
B/C & B/S	1,382.58		
Tailings	27.00	223,887.58	
TOTAL FOR REFUNDS			$ 223,887.58
TOTAL FOR NON-APPROPRIATION			8,835,662.50
TOTAL FOR FISCAL 1980 - EXPENDITURES			$ 27,788,326.22

MEMO: (EXPENDITURES)

Certificates of Deposits	$ 6,625,000.00	
Short Term Investments	25,951,000.00	
Certificates of Deposits (R.S.)	2,140,000.00	
Short Term Investments (R.S.)	591,000.00	$ 35,307,000.00

NORMAN B. HANSEN
TOWN ACCOUNTANT
nbs 8-4-80

OFFICE OF THE TOWN ACCOUNTANT

BOND DEBT SCHEDULE

OUTSTANDING DEBT AS OF JUNE 30, EACH YEAR

YEAR	
1979	$ 7,060,000
1980	6,115,000
1981	5,190,000
1982	4,265,000
1983	3,370,000
1984	2,800,000
1985	2,305,000
1986	2,000,000
1987	1,695,000
1988	1,445,000
1989	1,215,000
1990	1,000,000
1991	800,000
1992	600,000
1993	400,000
1994	200,000
1995	100,000

NBH/nbs
11/5/79

OFFICE OF THE TOWN ACCOUNTANT

SAUGUS, MASSACHUSETTS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

1979 to 1996 INCLUSIVE

CATEGORY		PRINCIPAL		INTEREST		TOTALS
Sewer	1979	$ 505,000		$ 282,688		
School		460,000		92,535		
Water		15,000	$ 980,000	3,795	$ 379,018	$ 1,359,018
Sewer	1980	480,000		257,913		
School		450,000		74,885		
Water		15,000	945,000	3,105	335,903	1,280,903
Sewer	1981	460,000		234,313		
School		450,000		57,475		
Water		15,000	925,000	2,415	294,203	1,219,203
Sewer	1982	460,000		211,338		
School		450,000		40,065		
Water		15,000	925,000	1,725	253,128	1,178,128
Sewer	1983	455,000		188,445		
School		425,000		23,080		
Water		15,000	895,000	1,035	212,560	1,107,560
Sewer	1984	380,000		167,285		
School		175,000		12,020		
Water		15,000	570,000	345	179,650	749,650
Sewer	1985	320,000		149,155		
School		175,000	495,000	6,460	155,615	650,615
Sewer	1986	290,000		132,900		
School		15,000	305,000	900	133,800	438,800
Sewer	1987	290,000		117,140		
School		15,000	305,000	300	117,440	422,440
Sewer	1988	250,000	250,000	102,190	102,190	352,190
Sewer	1989	230,000	230,000	88,450	88,450	318,450
Sewer	1990	215,000	215,000	75,440	75,440	290,440
Sewer	1991	200,000	200,000	63,000	63,000	263,000

CATEGORY		PRINCIPAL		INTEREST		TOTALS
Sewer	1992	$ 200,000	$ 200,000	$ 50,800	$ 50,800	$ 250,800
Sewer	1993	200,000	200,000	38,600	38,600	238,600
Sewer	1994	200,000	200,000	26,400	26,400	226,400
Sewer	1995	100,000	100,000	14,200	14,200	114,200
Sewer	1996	100,000	100,000	7,100	7,100	107,100

NBH/nbs
11/5/79

TAX RATE AND VALUATIONS

1956-1981 INCLUSIVE

YEAR	TAX RATE	VALUATION
1956	$ 69.90	$ 26,077,896
1957	64.90	27,408,283
1958	66.80	28,765,107
1959	71.60	30,515,089
1960	76.40	31,760,996
1961	76.40	34,894,753
1962	77.00	38,355,515
1963	78.30	39,454,859
1964	83.60	40,848,389
1965	87,20	42,474,390
1966	94.00	43,674,740
1967	107.50	44,662,940
1968	117.00	45,539,070
1969	39.70	162,827,200
1970	35.20	195,886,400
1971	37.80	199,344,800
1972	44.70	195,360,825
1973-1974	44.70	197,403,600
1975	49.90	202,740,950
1976	52.80	212,014,775
1977	55.00	230,556,175
1978	57.80	234,213,335
1979	59.90	237,823,655
1980	55.90	241,833,085
1981	66.20	246,005,275

Norman B. Hansen, Town Accountant

DEBT ACCOUNTS

JUNE 30, 1980

	(IN DOLLARS)
Net Funded or Fixed Debt:	
Inside Debt Limit:	
General,	$ 1,350,000
Outside Debt Limit:	
General,	4,705,000
Public Service Enterprises:	
Water,	60,000
	$ 6,115,000

Serial Loans:	
Inside Debt Limit:	
General:	
Sewer,	1,350,000
Outside Debt Limit:	
General:	
Sewer,	3,000,000
School,	1,705,000
Public Service Enterprises:	
Water,	60,000
	$ 6,115,000

NBH/nbs

TRUST AND INVESTMENT ACCOUNTS

JUNE 30, 1980

Trust and Investment Funds	
Cash and Securities:	
In Custody of Treasurer,	$ 496,654.89
	$ 496,654.89

In Custody of Treasurer:	
Library Funds:	
Benjamin N. Johnson,	5,345.87
George W. Wilson,	2,001.66
Conservation Fund,	53,812.57
Cemetery Perpetual Care Funds,	386,167.69
George F. Price Scholarship Fund,	13,063.67
Investment Funds:	
Post-War Rehabilitation,	51.89
Stabilization,	36,211.54
	$ 496,654.89

NBH/nbs

Office of the

Department of Police

Town of Saugus, Massachusetts

DONALD M. PETERS
CHIEF

SAUGUS POLICE DEPARTMENT

1980 ANNUAL TOWN REPORT

AS CHIEF OF POLICE FOR THE SAUGUS POLICE DEPARTMENT, I HEREBY SUBMIT MY THIRD ANNUAL REPORT OF THE DEPARTMENT'S ACTIVITIES FOR THE YEAR 1980.

POLICE ROSTER

CHIEF

DONALD M. PETERS

CAPTAIN-EX. OFF.

MARTIN J. MAILLET

SERGEANTS

JAMES A. MONICO
LEONARD D. MORIELLO
JAMES J. CHAMPOUX
RICHARD A. MURPHY
HAROLD E. KINGMAN JR.
CORNELIUS S. MEEHAN
JAMES J. MACKAY
EDWARD J. FELIX
STEPHEN HARPER
KEMPTON SHIPMAN

PATROLMEN

RICHARD T. EICHEL
HOWARD W. LONG
WALTER H. DUNHAM
JAMES W. STODDARD
RICHARD S. MONICO
BRUCE R. WALLACE
RICHARD A. MAILLET
PETER CICOLINI JR.

1981

SAUGUS POLICE DEPARTMENT

ORGANIZATION CHART

CHIEF

CAPTAIN EXECUTIVE OFF.

DIV.	DIV.	DIV.	DIV.	DIV.
1. AM - 9.AM	9.AM-5.PM	5.PM-1.AM	7.PM-3.AM	8,PM - 4.AM
1 C.O. 1 Sgt. Supervisor 1 Rlf. Sgt.	1 C.O. 1 Sgt. Supervisor 1 Rlf. Sgt. 1 Sgt. Pros.	1 C.O. 1 Sgt Supervisor 1 Rlf. Sgt.	2 man SE,&SW. Car 1 Rlf.	2 Man NW. &NE Car 1 Rlf.
1 Desk Off. 1 Rlf. Desk Off. in crime lab two mronings per week	1 Sau, Ct. 1 Clift. Sq. 1 Rlf. Sau. CT & Clif.	1 Sau. Ct. 1 Clift. Sq. 1 Rlf. Sau, Ct. & Clift Sq.		
1 East Car 1 South West Car 1 Rlf. E. & SW Cars	1 SE. Car 1 SW. Car 1 Rlf. SE.&SW. Cars	1 NW, Car 1 SW. Car 1 Rlf. NW.&SW.Car		
2 Man NW. Car 1 Rlf. NW. Car	2 Man NW. Car 1 Rlf. NW. Car	1 NE. Car 1 SE. Car 1 Rlf. NE.&SE.Car		
1 At Large	1 Desk Off. 1 Desk Rlf.	1 Desk Off. 1 Rlf. Desk Off.		
	1 Mech. 2 BCI 1 Juv. Safety	1 BCI.		
1 C.O. 1 Sgt. Supervisor 1 Rlf. Sgt. 9 Ptl.	1 C.O. 1 Sgt. Supervisor 1 Rlf. Sgt. 1 Pros. Sgt 15 Ptl.	1 C.O. 1 Sgt. Supervisor 1 Rlf. Sgt. 12 Ptl.	3 Ptl.	3 Ptl

54 regular Officers

The 1:00 AM to 9:00 AM Division has 4 patrol cars on the road and a Field Supervisor for a total of five cars.

The 9:00 AM to 5:00 PM Division has a walking officer in Saugus Center and Cliftondale Square, three patrol cars, an Inspectors car and a Field Supervisor for a total of five cars and 2 walking men on patrol.

The 5:00 PM to 1:00 AM Division has a walking man in Saugus Center and Cliftondale Square, 4 patrol cars, an Inspectors car and a Field Supervisor on patrol for a total of 6 cars and 2 walking men on patrol.

The swing shifts are the 7:00 PM to 3:00 AM and 8:00 PM to 4:00 AM.

These are our busiest hours. This adds one extra two man car to the 5:00 PM to 1:00 AM Division between the hours of 7:00 PM to 1:00 AM and another 2 man car between 8:00 PM and 4:00 AM. This gives the 5:00 PM to 1:00 AM Division a total of 8 cars on the road between these hours. This includes the Inspector and Field Supervisor. It also gives the 1:00 to 9:00 AM Division an extra 2 man car between 1:00 AM and 3:00 AM and still another 2 man car between 1:00 AM and 4:00 AM for a total of 7 cars on the road during these hours.

RALPH F. NASUTI
ARTHUR P. COOK
ALBERT W. DIOTTE JR.
WALTER V. KELLEY
WILLIAM N. LEBLANC
ROGER GODFREY
THOMAS M. MURRAY
GEORGE NAVISKAS
JAMES MAGILL
MICHAEL C. MORELLI
DENNIS J. WALTERS
CHRISTOPHER PEATRIDGE
HAROLD VITALE
FRANCIS E. GILL
DANA BATES
ANDREW EVLOG
CHARLES C. CARROLL
ALFRED S. HARRIS
ROY H. LATTANZIO
COLIN A. REES
STEPHEN D. SWEEZEY
NEIL SULLIVAN
MICHAEL T. ANNESE
HOWARD WHEELER
FRANK J. PANTALONE
EDWARD F. CASSELY
WILLIAM STUFFLE
GEORGE O. HART
HERBERT S. COLLIBEE
NICHOLAS J. HARTT
JAMES MOLLOY
NORMAN C. STANTON
STEVEN D. FOSTER
JOHN A. DIMENTE

RESERVE OFFICERS

PAUL R. BENNETT
JOHN S. BUCHANAN
CHARLES F. BROWN
VINCENT J. CIAMPA
JOHN F. COBURN
ALAN B. COTECCHIA
PATRICK CARDALISCO
ANDREW COULE
AKAN ERICKSON
MICHAEL A. GREEN
JUDITH HIGGINS
KATHLEEN J. MCKAY
GARY E MANSFIELD
JAMES E. MARSH JR.
CRAIG J PARKS
DAVID PUTNAM
RONALD W WITTEN
DIANE ZINK
* THOMAS A. LIMA JR.
* RICHARD A. PRESCOTT
* JOHN J. NAGLIERI
* MICHAEL F. MCGRATH
* DENNIS A. DIMAIO
* PAMELA J. TAGGART

*NEWLY APPOINTED

POLICE CLERKS

LILLIAN L. WARNER
SANDRA ST.CLAIR

HARBOR MASTER

VINCENT CICOLINI

MATRONS

CAMILLE CENTOFANTI
ROSE SWEEZEY

During the year 1980 one patrolmen was elevated to the rank of sergeant, one patrolmen returned to full duty after having been retired for over two years on service connected disability, and also in the latter part of 1980 five men were appointed to regular police duties and six were appointed to the reserve list. The department now has a compliment of fifty four (54) regulars and twenty five (25) reserves

In addition to the above personnel, there are 25 Auxiary Officers; 25 School Crossing Guards; 6 Special Officers at Sears; 2 at Caldor; 3 at K-Mart; 2 at Zayres; 2 at Filenes; 1 at Medi Mart; 1 for Police Department Chaplain.

SICK LEAVE

Sick Leave for the year 1980 amounted to:	718
Service Connected Disability	262

This department now carries one patrolmen and one Sergeant who has been out service connected disability for several months, thereby making a shortage of man-power in the department.

SICK LEAVE CHART

Year	1976	1977	1978	1979	1980
No. Of Officers	45	49	48	46	54
Sick Leave	417	415	514	449	718
Ser. Conn. Dis.	963	960	319	339	262
Funeral Leave	10		8	8	14
Other Leave	5	10	71	85	228
Total	1440	1434	960	927	1276

ARREST

During the year 1980 the Saugus Police made 687 arrest for varioes crimes or offenses. The police officers either investigated or made arrest for the following categories.

Forcible Rape----------4
Robbery----------56
Assault----------89
Burglary----------357
Larceny----------1056
Motor Vehicle Theft----------377
Motor Vehicles Recovered----------428
Property Damage----------1139
Accidents----------987
Disturbances----------1743
Prowlers----------7

ARREST - (CONT. P. 5)

Sex Offenses----------34

Suicides----------6

Persons Arrested----------687

Persons In Protective Custody----------530

All Others----------7385

Total Calls For - 1980----------14924

SUPPLEMENTAL DUTIES

Parking Tags Issued----------4387

Summons Served----------1337

Value Property Stolen---------- $2,289,189.00

Value Property Recevered------- $1,541,198.00

(Note) Increase of parking tickets over 1979 (1,278)

All Cases were disposed of as follows:

a) Appealed----------1

b) Dismissed----------400

c) Filed----------14

d) Fined----------430

e) Held For Grand Jury----------4

f) Probation----------75

g) Sentence To House of Correction----------10

h) Sentence to Youth Service Board----------4

i) Total----------938

Amount of Fines & Cost Assessed-------$15,905.00

BUDGET

During the year 1980 I have issued 208 licenses to carry firearms; 8 firearm dealer licenses; 4 gunsmith licenses; 8 licenses to sell ammunition; 101 firearm identification cards. Total $2,755.00

I also received the amount of $5,948.50 from insurance companies, lawyers etc. for copies of accident reports and other reports, $982.50 for restitution, $16.48 refund from the telephone Co., $785.00 Ramp Stickers (boat yard), $12.50 for bicycle registrations, $46.00 for taxi licenses, $432.00 for bicycle auction, making a grand total of $10,977.98 all of which I have turned over to the Town treasurer and hold receipts for same. The Town Accountant's office has also received thousands of dollars in parking violations.

During the past two years the Saugus Police Department has received the following through the Governor's Highway Safety Program with no cost to the town.

1979 Ford Highway Safety car, a 1980 Chev. Highway Safety Van. Both of these vehicles are fully equipped for radar patrol and accident investigation. A Traffic counter which records the numbers, speed, and type of vehicle also was obtained.

We also received a 1978 Harley Davidson motorcycle through the court which is fully equipped and will be utilized for patrol during the warm weather.

GRAPH OF REPORTS AND FINES

Year	1976	1977	1978	1979	1980
Fines	$15,159	$23,334.40	$12,918,75	$24.189.00	$15,905.00
Complaints Received	9845	11,181	12,703	13,040	14,924
Summons Served	1,900	2,450	2,516	1,253	1,337
Parking Tags Issued	8,137	5,603	6,329	3,069	4,347

Yours truly,

Donald M Peters

Donald M. Peters
Chief of Police
Saugus, Mass.

CAMPUS POLICE DEPARTMENT

ANNUAL ACCIDENT REPORT 1980 (JAN. - DEC.)

TOTAL ACCIDENTS REPORTED 2107

TOTAL ACCIDENTS INVESTIGATED BY POLICE - 585

TYPES OF MOTOR VEHICLE ACCIDENTS

PERSONAL INJURY ACCIDENTS	JAN.	13
	FEB.	19
	MAR.	18
	APRIL	21
	MAY	33
	JUNE	19
	JULY	36
	AUG.	29
	SEPT.	9
	OCT.	19
	NOV.	23
	DEC.	24
	TOTAL	263
PROPERTY DAMAGE ACCIDENTS	JAN.	113
	FEB.	129
	MAR.	119
	APRIL	121
	MAY	112
	JUNE	105
	JULY	131
	AUG.	100
	SEPT.	123
	OCT.	125
	NOV.	161
	DEC.	204
	TOTAL	1543
FATALS	FEB.	1
	JUNE	1
	TOTAL	2

TYPES OF MOTOR VEHICLE ACCIDENTS

PEDESTRIAN ACCIDENTS	JAN.	0
	FEB.	1
	MAR.	2
	APRIL	2
	MAY	2
	JUNE	2
	JULY	1
	AUG	1
	SEPT.	0
	OCT.	0
	NOV.	2
	DEC.	3
	TOTAL	16
BICYCLE ACCIDENTS	FEB.	1
	JULY	6
	AUG.	2
	OCT.	1
	TOTAL	10
ALL OTHERS	JAN.	33
	FEB.	21
	MAR.	15
	APRIL	23
	MAY	16
	JUNE	17
	JULY	20
	AUG.	12
	SEPT.	17
	OCT.	29
	NOV.	18
	DEC.	52
	TOTAL	273
TOTAL NON-RESIDENT OPERATORS		1937
TOTAL RESIDENT OPERATORS		1059
	TOTAL	2996

TOTAL PERSONS INJURED	JAN.	18
	FEB.	19
	MAR.	22
	APRIL	28
	MAY	45
	JUNE	20
	JULY	42
	AUG.	38
	SEPT.	18
	OCT.	27
	NOV.	34
	DEC.	40
	TOTAL	351
AGES OF OPERATORS INVOLVED	JAN.	24
	FEB.	26
16 - 19	MAR.	32
	APRIL	32
	MAY	33
	JUNE	23
	JULY	46
	AUG.	27
	SEPT.	31
	OCT.	35
	NOV.	41
	DEC.	48
	TOTAL	398
20 - 24	JAN.	33
	FEB.	44
	MAR.	38
	APRIL	36
	MAY	47
	JUNE	39
	JULY	50
	AUG.	34
	SEPT.	35
	OCT.	50
	NOV.	35
	DEC.	67
	TOTAL	508

AGES OF OPERATORS INVOLVED

25 - 35	JAN.	34
	FEB.	46
	MAR.	39
	APRIL	50
	MAY	50
	JUNE	46
	JULY	44
	AUG.	48
	SEPT.	52
	OCT.	41
	NOV.	41
	DEC.	61
	TOTAL	552
36 - 44	JAN.	21
	FEB.	24
	MAR.	20
	APRIL	21
	MAY	22
	JUNE	17
	JULY	19
	AUG.	16
	SEPT.	25
	OCT.	23
	NOV.	44
	DEC.	26
	TOTAL	278
45 - 54	JAN.	19
	FEB.	22
	MAR.	16
	APRIL	18
	MAY	26
	JUNE	16
	JULY	17
	AUG.	18
	SEPT.	19
	OCT.	10
	NOV.	32
	DEC.	35
	TOTAL	248

AGES OF OPERATORS INVOLVED

55 - 64	JAN.	14
	FEB.	7
	MAR.	20
	APRIL	14
	MAY	15
	JUNE	11
	JULY	17
	AUG.	17
	SEPT.	13
	OCT.	17
	NOV.	31
	DEC.	28
	TOTAL	204
65 - 74	JAN.	11
	FEB.	8
	MAR.	4
	APRIL	10
	MAY	13
	JUNE	4
	JULY	10
	AUG.	10
	SEPT.	4
	OCT.	13
	NOV.	4
	DEC.	13
	TOTAL	105
75 & OVER	JAN.	5
	FEB.	4
	MAR.	7
	APRIL	3
	MAY	2
	JUNE	1
	JULY	3
	AUG.	0
	SEPT.	3
	OCT.	1
	NOV.	4
	DEC.	4
	TOTAL	37

TIME OF DAY ACCIDENTS OCCURRED

12 A.M. - 1:00 A.M.	39
1:00 A.M. - 2:00 A.M.	65
2:00 A.M. - 3:00 A.M.	31
3:00 A.M. - 4:00 A.M.	24
4:00 A.M. - 5:00 A.M.	8
5:00 A.M. - 6:00 A.M.	11
6:00 A.M. - 7:00 A.M.	11
7:00 A.M. - 8:00 A.M.	55
8:00 A.M. - 9:00 A.M.	45
9:00 A.M. - 10:00 A.M.	47
10:00 A.M. - 11:00 A.M.	65
11:00 A.M. - 12:00 P.M.	73
12:00 PM - 1:00 P.M.	86
1:00 P.M. - 2:00 P.M.	90
2:00 P.M. - 3:00 P.M.	104
3:00 P.M. - 4:00 P.M.	115
4:00 P.M. - 5:00 P.M.	139
5:00 P.M. - 6 :00 P.M.	111
6:00 P,M. - 7:00 P.M.	98
7:00 P.M. - 8:00 P.M.	100
8:00 P.M. - 9:00 P.M.	89
9:00 P.M. - 10:00 P.M.	94
10:00 P.M. - 11:00 P.M.	62
11:00 P.M. - 12: Midnight	76
TOTAL	1638

VIOLATION NOTICES ISSUED BY POLICE.

(NOTE) FOR THOSE ACCIDENTS THAT WERE INVESTIGATED BY THE SAUGUS POLICE, THE FOLLOWING ARE THE NUMBER OF VIOLATION NOTICES THAT WERE ISSUED STEMMING FROM SUCH ACCIDENTS:

JANUARY	2
FEBRUARY	7
MARCH	10
APRIL	7
MAY	12
JUNE	13
JULY	10
AUGUST	17
SEPTEMBER	3
OCTOBER	3
NOVEMBER	13
DECEMBER	6
TOTAL	103

ACCIDENT LOCATIONS.

RT. #-1	497
MAIN STREET	152
RT. #-99	31
WALNUT STREET	135
LINCOLN AVE.	114
CENTRAL STREET	72
ESSEX STREET	87
RT. #-107	36
WATER STREET	22
WINTER STREET	20
HAMILTON STREET	10
BALLARD STREET	26
SAVILLE STREET	15

DAY OF WEEK ACCIDENTS OCCURRED

SUNDAY	176
MONDAY	200
TUESDAY	268
WEDNESDAY	199
THURSDAY	254
FRIDAY	327
SATURDAY	378
UNKNOWN	6
TOTAL	1808

TO: CHIEF DONALD M. PETERS

FROM: SGT. RICHARD MURPHY

RE: 1980 ANNUAL REPORT OF PARKING TICKETS ISSUED,

CHIEF,

THE TOTAL NUMBER OF PARKING TAGS ISSUED FOR THE YEAR IS 4,347. THIS REPRESENTS AN INCREASE OF 1,278 OR AN INCREASE OF 42%, OVER 1979.

BY LOCATION THE DISTRIBUTION OF TICKETS REMAINS HIGHEST IN THE VARIOUS SHOPPING CENTERS. THE NEW ENGLAND SHOPPING CENTER HAS THE MOST VIOLATIONS BY FAR, TOTALLING 1800 TICKETS. ZAYRE PLAZA FOLLOWS WITH 432 AND K-MART PLAZA WITH 275. ALSO HIGH IN VIOLATIONS IS LINCOLN AVE. AND CENTRAL STREET WHICH ENCOMPASS THE TWO SQUARES.

THE MONTHLY BREAKDOWN IS AS FOLLOWS,

JANUARY-----82	JULY------188
FEBRUARY----156	AUGUST----107
MARCH-------294	SEPTEMBER-179
APRIL-------675	OCTOBER---201
MAY---------178	NOVEMBER--788
JUNE--------87	DECEMBER--1406

Town of Saugus, Massachusetts

FIRE DEPARTMENT

THOMAS A. NOLAN
CHIEF OF DEPARTMENT

CAPTAIN JOHN LAVISKA
FIRE PREVENTION BUREAU

TO: Robert Cornetta, Town Manager

FROM: Chief Thomas Nolan

RE: Annual Report of The Fire Department

I hereby respectfully submit the annual report of the activitives, along with recommendations for the calender year 1981.

Being redundant, I am once again strongly calling for the construction of the third Fire Station. This station to be located to properly insure adequate and proper protection to the Citizens, and property in the Golden Hills, Oaklandale and North Saugus area.

The present physical lay-out of Fire protection in Saugus gives proper and adequate Fire Protection to two-thirds of the community, and nothing to the other one-third. This lack of Fire Protection is too serious to continue.

The projected growth in family living is solely within this designated area. The present projection of new construction will ad approximately 1000 new dwelling units to this area.

Recognized authorities state the time limit for arrival of Fire Apparatus to the scene of a fire shall not exceed three minutes. In some cases, we exceed this time limitation by better than five minutes, making a total of eight minutes between the time of the receipt of the alarm and the arrival of Fire Apparatus at the fire scene. I sincerly hope the loss of a human life will not be the reason for action to be taken in constructing this Fire Station.

The Fire Department responds to approximately 2200 alarms per year. For a community of our size, and population, this is to large to continue to operate under existing conditions. Each time a unit (s) is/are dispatched to a fire scene the relative on-duty equipment and manpower is very low, sometimes zero to handle a second fire.

Town of Saugus, Massachusetts

FIRE DEPARTMENT

THOMAS A. NOLAN
CHIEF OF DEPARTMENT

CAPTAIN JOHN LAVISKA
FIRE PREVENTION BUREAU

FIRE PREVENTION BUREAU

The Fire Prevention Bureau is under the direction of Captain Tony Castelluccio who is well qualified for the duties and responsibilities. The Captain's qualifications, years of service in the Fire Department, and the fact he holds a Master Electricians Licence makes him an outstanding individual for the position.

The State Building Code requires the approval of all plans and specifications for new construction by the Fire Department. Such requirement is most welcome even if it has caused an additional work load for this Bureau.

Also included within the duties of the Fire Prevention Bureau is the enforcement of the statute law requiring the installation of smoke detectors in all dwelling units within the Town of Saugus. This particular function is very time consuming. However, it is certainly very rewarding. So far this year we have had five fires where the occupants were alerted by the sounding of smoke detectors. The activation of these smoke detectors in reality saved the life of three of the people so alerted.

Town of Saugus, Massachusetts

FIRE DEPARTMENT

THOMAS A. NOLAN
CHIEF OF DEPARTMENT

CAPTAIN JOHN LAVISKA
FIRE PREVENTION BUREAU

ARSON, TRAINING AND WATER BUREAU:

This Bureau is under the supervision of Captain Walter Waldrip. The increased number of suspicious fires has caused a more direct action on Fire Investigation as to the exact causation, detection, and preservation of evidence.

Captain Waldrip has Graduated and Qualified as an expert witness by attending the F.B.I. School in Arson Detection, the Mass State Policy Academy, wherein he has graduated after taking four difficult courses.

The number of convictions resulting from the investigations of fire for arson has increased to a degree where this program is more than worthwhile.

The total water system within the Town of Saugus is kept under a close watchful eye on a daily bases. Once a year each hydrant is inspected tested and a water flow recording taken. It is Captain Waldrips responsibilite to make sure there is no decrease in the pressure either static or residential, and that hydrants are in operable condition at all times.

Town of Saugus, Massachusetts

FIRE DEPARTMENT

THOMAS A. NOLAN
CHIEF OF DEPARTMENT

CAPTAIN JOHN LAVISKA
FIRE PREVENTION BUREAU

FIRE CAUSES - 1980

Arson

Dwelling	10
Garages	5
Sheds	3
Schools	3
Apt. Bldgs	1
Theatre	2
MDC Recreation Bldg.	1
Boat	1

Electrical Equipment

T.V.	2
Air Conditioner	1
Clothes Dryer	2
Restaurant Warming Oven	1
Heat Tape	1
Asphalt Heater	1

Combustibles or Food on Kitchen Stove

Dwelling	7

Solid Fuel Heating Systems

1. Blocked chimney flue.
2. Slab under hearth defective.
3. Hot ashes stored near combustibles.

Undetermined

Dwelling	1
Garages	1
Night Clubs	1
Manufacturing	1

Smoking Material

Dwelling	3
Night Clubs	1
Restaurants	1

Electrical Wiring

Dwelling	3

Grease Accumulation

Restaurant	1
Dwelling	2

Sparks & Arcs

1. Vehicle in garage.
2. Truck repair garage.

MISCELLANEOUS

Dwelling: thawing pipes; Dwelling: loose gas pipe connection; Church: overheated furnace; Self-service gas station: friction.

TOTAL INSURANCE LOSS FOR 1980 . . . . . $353,494.00

"ONLY YOU CAN PREVENT FIRES"

MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT

4-749 (4-6-78)
Form Approved
OMB No. [illegible]-0608

This report is authorized by Title 28, Section 534, United States Code, and the enactment of the fiscal year 1979, Department of Justice Authorization Bill S. 3151. While you are not required to respond, your cooperation in using this form to report all incidents of arson which become known to your department during the month will assist the FBI in compiling comprehensive, accurate data on a timely basis. Instructions appear on reverse side.

1 PROPERTY CLASSIFICATION	2 Offenses Reported or Known to Police (Include Unfounded and Attempts)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses (Column 2 Minus Column 3 Include Attempts)	5 Total Offenses Cleared by Arrest or Exceptional Means (Include Column 6)	6 Number of Clearances Involving Only Persons Under 18 Years of Age	7 Offenses Where Structures Uninhabited Abandoned, or not Normally in Use	8 Estimated Value of Property Damage
STRUCTURAL							
A. Single Occupancy Residential: Houses, Townhouses, Duplexes, etc.	10		1	1		2	$ 28,900
B. Other Residential: Apartments, Tenements, Flats, Hotels, Motels, Inns, Dormitories, Boarding Houses, etc.	2						$ 31,500
C. Storage: Barns, Garages, Warehouses, etc.	9						$ 20,500
D. Industrial/Manufacturing							$
E. Other Commercial: Stores, Restaurants, Offices, etc.	1			Open Air Theatre		1	$ NO LOSS
F. Community/Public: Churches, Jails, Schools, Colleges, Hospitals, etc.	2						$ 7,000
G. All Other Structure: Out Buildings, Monuments, Buildings Under Construction, etc.							$
TOTAL STRUCTURE	24		1	1		2	$ 87,900
MOBILE							
H. Motor Vehicles: Automobiles, Trucks, Buses, Motorcycles etc.: UCR Definition	53						$ 112,000
I. Other Mobile Property: Trailers, Recreational Vehicles, Airplanes, Boats, etc.	1						$ 625
TOTAL MOBILE	54						$ 112,625
J. TOTAL OTHER: Crops, Timber, Fences, Signs, etc.							$
GRAND TOTAL	78		1	1		2	$ 200,525

Agency Identifier 09262 Month 1980

Agency Saugus Fire Department State MA

Prepared by Walter Waldrip

Captain

Chief, Commissioner, Sheriff, or Superintendent

DO NOT WRITE HERE	
Recorded	
Edited	
Entered	
Adjusted	
Corres.	

1980 ANNUAL REPORT

TOWN CLERK'S OFFICE & BOARD OF ELECTION REGISTRARS

SAUGUS, MASSACHUSETTS

During 1980 the Office of the Town Clerk recorded the following vital statistics, shown, for comparison purposes, with the latest prior years:

	1977	1978	1979	1980
Births to Residents	239	213	232	248
Births to Non-Residents	0	0	0	0
Totals	239	213	232	248
Deaths of Residents	195	203	203	185
Deaths of Non-Residents	81	66	27	36
Totals	276	269	230	221
Marriages of Residents	242	266	218	248
Marriages of Non-Residents	23	47	32	106
Totals	265	313	250	354
Intentions Not Exercised	5	6	4	1
Totals	270	319	254	355

In all cases involving non-residents the appropriate City or Town Clerk was furnished a copy of the record, with copies of all records forwarded to the Bureau of Vital Statistics of the Department of Public Health.

Income in the Office of the Town Clerk, compared from 1977 through 1980, was as follows:

	1977	1978	1979	1980
Resident Listing	61.00	237.50	6.00	444.25
Marriage Intentions	968.00	1084.00	920.00	728.00
Financing Statements	1470.00	1510.00	1275.00	1038.00
Financing Discharges	97.00	53.00	118.00	21.00
Business Certificates	46.50	63.50	50.50	71.00
Gasoline Storage	1133.00	1132.00	1077.00	1221.00
Certified Copies	2671.90	3032.21	2196.50	2873.95
Pole Locations	24.00	59.00	-------	-------
Miscellaneous	12.00	22.00	10.00	175.00
Raffle Permits	140.00	170.00	170.00	140.00
Shellfish Permits	7.00	6.00	8.00	36.00
Dog License Fees	907.60	887.25	925.40	878.65
Hunting & Fishing Fees	164.70	188.55	200.00	181.80
Totals	$7702.70	$8445.01	$6956.40	$7808.65

Income (Continued)

	1977	1978	1979	1980
For County - Dog Licenses	7773.40	7532.75	7485.60	7310.35
State - Hunting & Fishing	5602.40	5882.75	5379.10	7364.25
Totals	$13,375.80	13,415.50	12,864.70	14,674.60

All changes in By-Laws and Zoning By-Laws were forwarded to the Attorney General for approval, with copies of those approvals posted in the various voting precincts.

This office has carried out its responsibilities in the Pre-Presidential Primary of March 4, 1980. The State Primary was held on September 16, 1980 and a recount for the County Commissioners seat was held on September 26, 1980. The Presidential Election was held on November 4, 1980. A Special Town Election was held on December 2, 1980 to fill the un-expired term of the late Selectman John J. Bucchiere and a recount for this vacant seat was conducted on December 15, 1980.

Because of the State and Federal Elections and Town Election which consist of two separate precinct lines, two complete voting lists had to be prepared by this office.

By statute, the Town Clerk is a member of the Board of Registrars and as such has maintained the voting lists for elections. The number of registere voters tabulated during 1980 is as follows:

PRECINCT	DEMOCRAT	REPUBLICAN	INDEPENDENT	TOTAL
One	689	293	635	1617
Two	767	222	643	1632
Three	569	208	564	1341
Four	741	298	569	1608
Five	702	181	559	1442
Six	597	255	637	1489
Seven	608	182	582	1372
Eight	577	210	570	1357
Nine	636	122	426	1184
Ten	878	140	443	1461
Totals:	6764	2111	5628	14,503

For the first time this year, a mailing census was instituted and it is the consensus of the Town Clerk's Office it was, by far, more accurate then puting census workers on the street.

By statute, the Clerk is also the Clerk of the Board of Selectmen, attending all their meetings, caring for all their correspondence, and maintaining their files.

All licenses granted by the Board of Selectmen are issued through the Office of the Town Clerk. Income for the year ending December 31, 1977, through December 31, 1980, was as follows:

	1977	1978	1979	1980
Liquor Licenses	$40,678.00	$46,552.50	$38,575.00	$44,840.00
Victualers Licenses	1,643.75	2,447.50	1,525.00	1,912.50
Entertainment	993.28	2,601.68	1,281.56	2,050.00
Juke Boxes	400.00	550.00	450.00	450.00
Sunday Entertainment	1,260.00	2,100.00	1,837.50	2,100.00
Auto Dealers	1,000.00	1,800.00	1,100.00	1,265.00
Taxi Licenses	11.00	6.00	4.00	4.00
Auctioneers	75.00	135.00	120.00	145.00
Junk Dealers	25.00	75.00	50.00	25.00
Golf Range	100.00	200.00	100.00	100.00
Storage Trailers	2,300.00	350.00	700.00	875.00
Trailer Sales	10.00	20.00	30.00	------
Function Rooms	250.00	250.00	250.00	250.00
Liquor I.D. Cards	84.00	96.00	26.00	------
Used Good Licenses	10.00	25.00	35.00	10.00
Miscellaneous	2.00	4.00	12.00	75.00
Transient Vendors	100.00	75.00	100.00	75.00
Hearing Expenses	110.05	95.60	91.54	99.55
Tax Title Sales	11,110.10	-------	--------	--------
Total	$60,162.18	$57,383.28	$46,287.60	$54,275.00

Personnel: Mr. Robert A. Cornetta served as Town Clerk until March 28, 1980. At that time Mr. Cornetta was appointed Temporary Town Manager. Mrs. Marcia R. Wallace served as Assistant Town Clerk until July 1, 1980 and at that time was appointed Town Clerk. Mrs. Patricia Graney worked until March 31, 1980 and then went to the Cemetery Department. Mrs. Lillian MacGlashin transferred from the Cemetery Department on March 31, 1980 and was appointed Assistant Town Clerk on July 1, 1980. Mrs. Patricia Valovanie and Mrs. Pamela Waldrip assisted the Town Clerk's office as Clerical workers.

Submitted: January 26, 1981

Marcia R. Wallace

Marcia R. Wallace, Town Clerk

PUBLIC WORKS DEPARTMENT

CHARLES L. BRETT, JR., DIRECTOR

PREPARED BY PHILIP J. RANDAZZO, TEMPORARY DIRECTOR

Annual report of the operation of the Public Works & Improvements Department for the year 1980.

The Department is comprised of the following divisions:

Administration Division
Engineering Department
Water Division
Sewer Division
Highway Division
Motor Pool
Electrical Maintenance Division
Building Maintenance Division
Forestry Division
Parks & Playgrounds Division

The following represents a breakdown of the work performed by the various divisions:

Water Division.

The water division's responsibilities are many and varied. They maintain the water system, take water samples from schools for testing by the State, maintain and update gate valve locations, service drawings and curb box locations, flush water mains to clear the lines, repair and replace hydrants, raise valve boxes for resurfacing projects, mark out and locate mains and services in construction areas, repair and maintain their equipment, patch many of the areas where water breaks have occurred, anti-freeze hydrants, tap mains, install water mains when required, install and repair meters, read meters for billing, thaw frozen services and assist other divisions when needed.

The following specific work was performed:

Repair of water main breaks	40
Repair of water services	18
Check and/or repair of meters	79
Replace, install or repair hydrants	27
Install outside meters	435
Frozen water service calls answered	76
Install water main in Merrill Road and Avis Road.	

Continued

The Water Division employees also performed considerable work in their immediate work area, garage and storage areas and then painted, insulated, and set up the two bays in the D.P.W. Garage to be used for the Water Division.

Highway Division.

The Highway Division is kept constantly busy with a large area of responsibility such as patching pot holes, cleaning streets, preparing streets for resurfacing, snow and ice control, roadside brush clearing, cleaning brooks, installing drainage, repairing catch basins, installing berm, fence and guard rail repairs, sidewalk maintenance, placing sand barrels, installing street signs, emptying rubbish barrels, assisting in Town Dump maintenance, etc.

Specific work done is as follows:

Drainage work -	Riverbank Rd.	Vine St.
	Stone St.	Great Woods Rd.
	Palmetto St.	Pleasant Ave.
	Cliff Rd.	Westland Ave.
	Stockade Rd.	Naples Ave.
	Oriole Ave.	Vet's Mem'l School
	Walden Pond Ave.	
Sidewalk Repair or Construction -		
	Greystone Rd.	Sweetser School
	Oaklandvale Ave.	Lincoln Ave.
	High School	Elm St.
	Emory St.	School St.
	Waybright School	Taylor St.
Crack Sealing -	Hamilton St.	Main St.
	Saville St.	Central S.
	Walnut St.	Lincoln Ave.
	Summer St.	Winter St.

In addition to the above, an extensive resurfacing program with work being done on 105 streets was completed.

SEWER DIVISION

Maintenance of the sewer system including all trunk lines, laterals, house services, main pumping station and five sub-stations is the responsibility of the sewer division. This crew repairs broken sewer lines, flushes and cleans services and main lines, clears stoppages, inspects

Continued

sewers, tests for infiltration, flushes drainage lines, cleans catch basins, makes necessary repairs on all pumping stations, maintains the 20" force main, assists other divisions when necessary, etc.

The following is specific work done:

Main sewer lines flushed -

Ballard St.	Springdale Ave.
Sim Rd.	Pearl Rd.
Kennedy Dr.	Felton St.
Central St.	Auburn St.
Winter St.	Endicott St.
Centennial Ave.	Route 99
R500 Central St.	Route One
Shute Brook Trunk Line.	

Stoppages in mains or services - 37
Repair or install services - 29
Repairs made at Pumping Stations:
Main Station - #1, 2, 3 pumps
Laurel St. - # 2 pump
Floyd St. - Electrical system
Lynnhurst - #2 pump
Bristow St. - Intake line clogged.

Storm drains in various areas of the Town were flushed and also catch basins cleaned.

At the rear of Pennybrook Gardens the sewer crew installed 255' of 10" trunk line sewer and one manhole to eliminate a serious problem in that line.

Sewerage was installed under contract in Hobson Street.

FORESTRY DIVISION

The Forestry Division was placed under the D.P.W. this year. Their scope of work includes planting of trees, trimming of trees, tree removal, clearing of brush, spraying for weed control, poinson ivy, and gypsy moths, assisting the highway crew when trees or roots must be removed for road construction, stump removal, clearing of trees and limbs felled by storms, assistin in plowing operations, and maintaining all trees on Town property.

Specifics:	Trees trimmed, pruned	- 125
	Trees removed	- 56
	Trees planted	- 73

In addition to the above work, the Forestry crew provided the following services for the Town: assisted the Electrical Dept. in the

Continued

installation of speakers for various events and in the installation of fire alarm wiring, assisted the Building Maintenance Dept in boarding up of school and installing storm windows on upper floors of Town buildings, provided an aerial platform for raising and painting of flagpoles, and assisted in erection of baseball backstops

MOTOR POOL DIVISION

This section repairs and services motor vehicles and heavy equipment for the D.P.W., School Dept., Assessor's Office, Health Dept., Canine Dept., Electrical Dept., Building Dept., and assists the Civil Defense, Fire, and Police departments when needed.

They perform routine maintenance, minor repairs such as points, plugs, lights, tires, fan belts, fuel pumps, wipers,tune-ups, brake and clutch adjustments, minor body work, carburetors, horns, winterizing, maintenance of snowplows, hydraulic systems, sanding units; they also respond to emergency calls with road service.

Their major repairs include rebuilding of motors, repair of transmissions, clutches, axles, rear ends, structural and mechanical work on heavy equipment, and when needed, they will do major body work. The men of the division also assist other divisions with welding where needed, cutting pipes, and also manpower for jobs if needed.

PARKS DIVISION

The Parks Division maintains all playgrounds and parks in the Town.

Work performed by this crew includes, grading of field, loaming of grassed areas, cutting grass, grading in fields, lining out of all fields for baseball, softball, little league, soccer, track, football and other sports, cleaning and removing trash from all areas, cutting weeds, trimming branches, maintaining fences in the playgrounds, erecting goal posts, putting up swings, tennis nets, basketball backboards, maintaining all playground equipment, maintaining bleachers, and assisting in picking up trash from barrels located in the squares in Town.

During the off-season the parks division works with the other divisions of the D.P.W. to assist in all phases of Public Works.

Continued

ENGINEERING DIVISION

The Engineering Division comes under the direction of the Director of Public Works who is assisted by two engineering aides.

The principle function of this division is to:

1) Directly assist the Director of Public Works in carrying out the various projects of the Public Works Department.
2) Establish programs (e.g. water main installation, highway resurfacing, sewer main installation) to be followed in years to come in order of need and importance.
3) Make preliminary surveys and studies.
4) Prepare plans and specifications.
5) Prepare cost estimates.
6) Inspect and supervise construction.
7) Give lines and grades.
8) Prepare payment estimates.
9) Review and approve plans for the following phases of work:
   a) Sanitary sewer
   b) storm drainage
   c) water mains
   d) highway
   e) engineering services, etc.

Some of the major engineering projects for the year were in the following areas:

1) Sanitary Sewer - The personnel of this division inspected, supervised, and approved the new sanitary sewer main in Hobson Street.
2) Storm Drainage - This division made preliminary studies and surveys, prepared plans, gave the lines and grades and supervised the construction of the following:
   a) Fairmount Ave. (Pace to Wonderland)
   b) Milan Ave.
   c) Vine St. (Essex to Adams)
   d) Adams Ave. (near Vine)
   e) Daisy Lane
3) Highway - This year, the largest single year resurfacing program ever, was undertaken by the Town of Saugus. Over streets were resurfaced with the whole project of coordinating the work to be done, keeping close estimates of cost and listening to citizen complaints being undertaken by the Engineering Department.

Continued

Also the following sidewalk repairs were supervised by this department:

a) Conrad Terrace
b) Walnut Street
c) Oaklandvale Section
d) Jr. High School
e) Ballard School.
f) Sweetser School
g) Lynnhurst School
h) Lincoln Ave.(near Revere Line)
i) Wendell Street

4) Engineering Services-This phase of work deals primarily with the public and is a constant daily function. Some of the duties performed in connection with this work were:
   a) street lines for property owners
   b) general engineering inquiries
   c) survey information for lot surveys
   d) sketches, plan reproduction for public, etc.

Other services provided beyond the normal scope this year were:

1) Prepared plans and cost estimate package for a possible HUD grant which is to be used to replace all the Town's antiquated calcimide pipe.
2) Prepared plans of Cliftondale Square and Saugus Center for MAPC (Metropolitan Area Planning Council) for grant-application of which the Town was awarded a $17,000 grant for a traffic study as well as facade design scheme for Cliftondale Square.
3) Prepared a zoning article package for Town Meeting members showing location of each zoning article so that they could be better understood. This turned out so good that every year this will be a task of this Department.
4) Assessors' Office - Correcting Assessor's plans in reference to sub-division of land and changing of lot lines. This work entails the investigation of deeds and transfers.

One other project that is worth mentioning is that a complete survey of the Town was done in reference to what streets were without street signs, posts, etc., of which a program plan was drawn to be followed.

TOWN OF SAUGUS
BOARD OF HEALTH
SAUGUS, MASSACHUSETTS

Board of Health
Town Hall
Saugus, Massachusetts

Gentlemen,

I am pleased to submit to you the 1980 annual report of the Saugus Health Department:

The Saugus Board of Health consists of three members: Dr. Edwin B. Faulkner, Chairman, Mr. George A. Smith, Secretary, Dr. Herbert F. Upton, Health Officer and Mr. Joseph J. Tabbi, Health Agent.

The personnel of the Health Department is organized as follows: Mr. Nicholas Forlizzi, Plumbing and Gas Inspector, Mrs. Virginia G. Atwood, R.N., Public Health Nurse, Mrs. Eunice P. Maguire, Senior Clerk and Typist. Without exception during 1980, the department's personnel staff did an excellent job in carrying out the important functions of public health in and for the Town of Saugus.

Statistics for 1980 within the Health Department were as follows:

Permits and Licenses issued for 1980	365
Complaints received	574
Animals Quarantined	93
Milk & Water samples for analysis	25
Permits for septic tanks	3
Restaurant and Store inspections	275
Samples of water from bathing areas for analysis	65

Swab test-utensils-eating establishments	50
Plumbing Permits	308
Gas Permits	328
Sewer applications completed	110

Total receipts for the year 1980 $55,902.00

RODENT CONTROL:

The Rodent Control Program, in the Town of Saugus, has proven to be effective as evident by the decreasing number of home owner complaints. We are still experiencing a severe problem with rodents along our many brooks and open water courses, such as the Saugus River. Several residents are continually discarding their grass clippings along the banks of the brooks, thus creating an ideal harborage area for rodents as large piles of grass clippings offer an ideal condition, as they are warm in the winter and cool in the summer.

The problem that we are faced with in the Saugus River is the constant changing of the tide that does bring in food for the rodents. This problem is extremely difficult to control and we will continue to monitor and bait these areas to prevent the rodents from migrating into the residential areas of Saugus.

MOSQUITO & GREEN HEAD FLY CONTROL:

This year we did experience a rather mild season with reference to mosquito nuisances. This can only be attributed to the lack of rain and the extremely dry conditions. Many areas that are normally flooded and cause the breeding areas for mosquitoes were dry.

Green head flies proved to be our major problem this year. We will continue to place the green head fly traps in strategic locations

throughout the marsh area to try and reduce the green head fly condition. This is the only proven method to control green head flies.

Proposition 2 1/2 will be felt in the area of Mosquito Control because of a mandatory 15% reduction in the Health Department's budget, I will be forced to eliminate one adult spray for mosquitoes

ENVIRONMENTAL HEALTH:

Water and Air Pollution monitoring are still of a prime importance to this department. This year the State Legislature enacted legislation to create the Division of Hazardous Waste. The Health Department has been designated, by the Board of Selectmen, to be the coordinators for hazardous waste in the Town of Saugus. Residents who are concerned about hazardous waste and have any questions regarding this subject, should contact the Health Department. Anyone who has a complaint regarding the possibility of the illegal disposal of hazardous waste, should contact the Board of Health and their complaint will be investigated as other complaints are investigated by the Health Department.

In reference to Air Pollution, we have observed a marked improvement in the condition at the Refuse Energy Systems Company Plant. We will continue to monitor this plant and coordinate our efforts with the State Department of Environmental Quality Engineering. We have received complaints from residents of the Town of Saugus on Air Pollution problems and these complaints are processed in accordance with the State Sanitary Code.

With the passage of the new Dumpster Enclosure Law, we do expect to see a marked improvement with the litter problems that we have observed in the past regarding dumpsters.

PUBLIC ACCOMODATIONS:

Motels, Cabins, rest rooms and our many restaurants and food retail outlets came under regular and routine inspections during 1980. While we did experience isolated instances of problems with our commercial establishments during 1980, there were no large scale public health incidents associated with any of our consumer outlets.

This can only be attributed to the fact that the department has ordered and enforced strict cleanliness regulations within Saugus at these facilities and that owners and operators have cooperated in that regard.

SEWER PROGRAM:

In 1980, the Sewer Ban was finally lifted for the Town of Saugus. As a result of this action, there has been an increase in the building program in the Town of Saugus.

The sewer moritorium was lifted under strict stipulations as set forth by the Division of Water Pollution Control. One of these stipulations is that we must continue our inflow and infiltration program. This program is currently being funded from income derived from the issuance of said sewer permits at a fee of twenty-five (25) cents per gallon. This is an ongoing program under the direction of the Health Department and in cooperation with the Superintendent of Public Works and Improvements. I have found the Superintendent to be very cooperative in this program.

PUBLIC HEALTH NURSE:

The following is the annual report of the Public Health Nurse, assigned to the Health Department, for the year 1980.

One case of Tuberculosis was reported to the Public Health Nurse and the patient was hospitalized at the Melrose Wakefield Hospital for a period of two weeks with a diagnosis of lung cancer, after he expired it was determined that he had Tuberculosis. All contacts of this patient had Mantoux skin tests and all were negative. All personnel in Nursing Homes, schools, school bus drivers and school cafeteria workers are skin tested for Tuberculosis every two (2) years. All new Town Employees in any of the above mentioned capacities must be skin tested before employment or soon after employment. All contacts of Tuberculosis patients are automatically tested, 946 such tests were done in 1980.

IMMUNIZATION CLINICS:

An immunization program was carried out throughout the year to give boosters or any needed immunization shots to all school children from Kindergarten to Grade 12. A total of 691 immunization shots were given. We have nearly 100% immunization in the town, which would not be possible without the cooperation of parents, doctors, school nurses and the Health Department.

BLOOD PRESSURE SCREENING:

A continued interest has been shown by the Senior Citizens of the Town, thus making it worthwhile to continue our Blood Pressure Screening Clinics. The clinics are held on the first Thursday of each month for all Senior Citizens. The total number of persons that took advantage of this screening in 1980 was 1,909.

FLU CLINICS:

The Annual Flu Clinics for the elderly, high risks, town employees, school personnel, shut-ins and Nursing Homes was held in November. Pneumococcal Vaccine was offered to any person mentioned above, that requested it, for a fee of $5.00. There were 1,490 immunized. Twenty-eight (28) house calls for shut-ins for the flu shot and two (2) house calls for other reasons were made.

NURSING HOMES:

Saugus has three (3) Nursing Homes that are licensed by the State Department of Public Health. Routinely, they are inspected, when necessary reinspections are made to make sure the deficiencies are corrected and to be certain that the local and state standards are met.

STATISTICS OF SELECTED INTEREST:

Venereal diseases reported	37
Premature births	2
Mantoux tests	946
Contagious diseases reported	125
Dog bites	93
Other animal bites	10
Biologics dispensed	140

In summary, 1980 has been a year of many changes in public health services and protection afforded our citizens.

The Department's tasks have multiplied significantly as has the complexity of those problems it has had to resolve. The Department has had to examine and provide opinions as to further development in Saugus, particularly as concerns apartment complexes, commercial eating establishments and extension or upgrading of sanitary sewers and their impact on the environment.

Our Department has worked hard and dedicated itself to keeping citizens both physically well and well informed with an eye toward the future.

We have addressed concerns of young people, our elderly and the many householders in Saugus. We have had to bear the responsibility of providing public health protection along the most famous stretch of commercial dining establishments in Massachusetts. Certainly, it has been a challenge to provide such public service. The Saugus Health Department in 1980 has met that challenge and we will continue to do so for the good of Saugus and her citizens.

Respectfully submitted,

Joseph J. Tabbi

Joseph J. Tabbi, R.S.
Health Agent

JJT:em

SAUGUS PUBLIC LIBRARY

SAUGUS, MASSACHUSETTS 01906

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1981 JAN 29 AM 10: 17
TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

ANNUAL REPORT - 1980

The Main Library, Cliftondale Branch and the East Saugus Branch had a very busy and pleasant year with an increase in the number of Library users and an increase in the circulation of books. Saugus residents borrowed 97,679 books. Adults borrowed 55,019 books of which 21,222 were non-fiction and 25,753 fiction. The two branch libraries circulated 9044 books from the adult ares.

The Easter Regional Bookmobile services our two branches and 1,860 books, which would not have been available otherwise were borrowed this year to the delight of our patrons.

We have receivd 294 adult gift books and 69 gift books from the children's area. Many thanks to all the patrons who have donated books to the library. A gift subscription of the magazine Progressive was generously given to us by Mr. Henry Lyman. In addition 13 books were donated to our Memorial collection.

A total of 3,050 books were catalogued and added to the Library collection. In an extremely busy processing department where books purchased or received as gifts are accessioned, typed and prepared for circulation by 3 members of the staff.

The librarians spent many hours trying to recover overdue books in 1980. We would appreciate the return of any overdue books.

SPECIAL SERVICES

During 1980, a total of 9756 inqueries were answered throughout the library system. The Refrence Librarian answered 1407 reference questions and supplied reference materials for 1534 queries. In response to patron requests, she filled 33 interlibrary loans (ILL) requests, and filled 5 ILL requests made by other libraries; in addition she requested 189 films and recieved 114 films for 5 schools and community groups. We have filled lacks in the Reference area by adding books of science, business and literature volumes. Numerous useful bibliographies were also prepared and many

SAUGUS PUBLIC LIBRARY

SAUGUS, MASSACHUSETTS 01906

interesting book displays presented during the past year.

The public has been kept informed of library services and acquisitions through frequent articles written by the Reference Librarian and published in the Saugus Advertiser.

The Saugus Public Library offers a number of special services to its patrons. A Copie II photocopy machine is available for public use. Patrons with limited sight can enjoy a Large Print reading collection and a large selection of beautiful memorial gift books are enjoyed by all.

GIFTS

The Saugus Bank and Trust replenished our supply of colorful book marks this year and also donated plastic bags for library users on stormy days. Many thanks for their generosity.

A Friends of the Library group has been formed to aid the library in obtaining new materials. The Library has already received a donation from the Friends to purchase film strips for the Childrens room. The staff is deeply grateful to the Friends of the Library for their efforts on the behalf of the Library.

CHILDRENS ROOMS

The childrens areas of all three libraries had another busy year. Circulation for 1980 showed an increase of 3,000 books over the number circulated in 1979. Total circulation in the childrens areas for 1980 was 42,660 books.

In addition to circulating a record number of books, the childrens room held regular story hours and film programs and hosted numerous special events. Four story hour groups at the Main Library and two at the East Saugus Branch served over 75 children this year. Library film programs were attended by an average of 25-45 children each week, helping to bring new children into the library regularly.

SAUGUS PUBLIC LIBRARY

SAUGUS, MASSACHUSETTS 01906

The Summer reading program held in all three libraries was organized around the theme of a Trip into Space and succeeded in creating enthusiasm for reading during the slow summer months.

Special attractions in the childrens areas this year included a puppet show given by Mrs. Virginia Mahoney of Saugus featuring delightful puppets of her own creation. A magic show and a cooking class sponsored by the Friends of the Library. The Valentine contest and book jacket contest both drew and enthusiastic response from many talented children throughout the town. All three libraries were also visited by school classes and by various children's organizations.

On December 31, 1980, the East Saugus Branch Library was closed in anticipation of reduced financial resources under Proposition 2½.

We regret the closing of the East Saugus Branch; it has served the people of that area very well for over thirty years.

PROFESSIONAL ACTIVITY

Essex County Cooperative Libraries - Elizabeth Habich
Reference Librarian Group - Elizabeth Habich
Simmons College Workshop on Disaster planning - Elizabeth Habich

North of Boston Library Club Anne Landry and Anita Hewitt

SAUGUS PUBLIC LIBRARY

SAUGUS, MASSACHUSETTS 01906

LIBRARY STAFF, DECEMBER 31, 1980

MAIN LIBRARY: 233-0530

Elizabeth Habich, Reference Librarian
Fortuna Doucette, Circulation Librarian
Anne Landry, Childrens Librarian
June Angell, Library Assistant
Geneva Tewksbury, Administrative Aide and Cataloger
Marlene Hegarty and Joanne Gastonguay, Processing Department
Dorothy Babcock and Susanne McNamara, Evening Library Assistants

CLIFTONDALE BRANCH LIBRARY: 233-1291

Patricia Noel, Adult Branch Librarian
Marjorie Parker, Childrens Librarian

EAST SAUGUS BRANCH LIBRARY

Anita Hewitt, Branch Librarian

BOARD OF LIBRARY TRUSTEES, December 31, 1980

Neil Heyland, Chairman
Leo Nickole
Marion Attubato
Jean Rossi
Dorothy Tenaglia
Dorothy Dwyer

Geneva Tewksbury, Acting Library Director

TOWN OF SAUGUS
DEPARTMENT OF HUMAN SERVICE
SAUGUS, MASS. 01906

ARTHUR C. LAURA
DIRECTOR

ANNUAL REPORT

1980

During calendar year 1980 the Human Service Department engaged in activities defined by the variety of needs expressed by Saugonians of all ages - the very young to the very elderly. A cross-section of those needs/activities were set to print in directory form. Directories, paid for by federal grant, were sent out to nearly 7,000 households. It is that format (directory) which is presented herewith as our 1980 report.

DIRECTORY

SAUGUS DEPARTMENT OF HUMAN SERVICES

Your Human Services Department is located at Saugus Town Hall, 233-7000 ext. 29. Your director is Arthur C. Laura. It offers the widest possible variety of "personal" services to you. It is your department. There is virtually "something for everyone"!

Advocacy - We will speak for you before Boards, Commissions, Agencies, etc. in person, by telephone, and/or by correspondence.

Clothing - We advertise for, pick up, and deliver donated clothes.

Counselling - We will locate professional confidential counselling (alcholism, mental health, family, marital, etc.) to help individuals or families to cope with any crisis situation, and to avoid or prevent such situations. Services are generally free, or based on income.

Day Care - We will assist you in locating professional day care for pre-school children (age 2 years, 9 months to 5 years, 11 months), handicapped, and elderly. Day care fees are free, or based on income.

Death - We will assist breaved individuals and families in burial arrangements, insurance, probate information, and readjustment.

Document Interpretation & Preparation - If there is a form, application, policy, or document of any nature that you need help with we will go over it with you, explain it, and help fill it out. Where material requires a specialist's or professional's involvement we will refer you.

Education - We will help you obtain student loans and grants (if eligible), GED certification, and enroll in work study programs and internships; arrange lectures, seminars, movies on sundry subjects. Available to youth and adults.

Emergency - Will assist (within our limits) to obtain crisis intervention, whether legal, medical, economic. We also assist in obtaining storm, fire, and general disaster relief, and food and fuel assistance.

Employment - We will assist in gaining employment for the mentally/physically handicapped, elderly, semi-retired, women, youth, ex-offenders, and individuals who have a difficult time finding, and, or, keeping a job. We also (where applicable) furnish letters of recommendation, help preparation of resumes, assist in workmen's compensation and unemployment claims.

Nutrition - We see to the delivery of meals to eligible home-bound elderly, and mobile elders to the nutrition program. In both instances the fee for the entire meal is 50¢. It is not based upon income: All elder citizens (age 60 and over) are entitled. There is also a school program for children from low income families. We also "provide" donated food baskets on special holidays.

Purchaser Complaints - We will assist you either through direct personal intervention or indirectly through guidance or referral to various agencies such as the Better Business Bureau, Chamber of Commerce, Attorney General's Office, Consumer Aid, etc. We will make the necessary referral for you.

Rehabilitation - We will help mentally and physically disabled individuals, who are deemed employable, to achieve independent living through vocational rehabilitation agencies and supervised community housing programs.

Residency Continuance - We will assist elderly and disabled (who find it difficult/impossible to carry on at home unaided) to remain in their own home and out of institutions.

Self-Protection - We will advise/assist on involuntary removal of an individual creating a danger to self or others, and the placement in instutional custody. Will arrange for conservatorship of funds, or guardianship of both funds and person, in cases of legally recognized incompetence.

Sitters - We will help arrange for someone to baby-sit in your home, or their home, anytime, day or night, for any number of days or weeks. We will also help arrange for someone to sit with elderly or handicapped persons, whether it is an emergency or you just need a few hours for yourself. Fees are to be arranged between parties involved. This, however, is one of the most difficult areas to provide service.

Social Insurance - We will assist you in obtaining Medicare, Medicaid, Medex, Unemployment Insurance, Workmen's Compensation, Social Security, Disability Insurance, Retirement Insurance, Survivor's Insurance, Supplemental Security Income, etc. We will also help assure the benefits of these are accorded you.

Transportation - We will provide free transportation, if required, to elderly lunch programs, home delivery of noon meals to shut-ins, to local shopping centers, and medical, hospital, and dental appointments. Also, we assist in feasible cases to influence the M.B.T.A. to alter its route to accommodate additional riders. Transportation for other purposes available on occasions.

Other Service(s) - You name it ....

Financial Aid - We will help you receive (if eligible) non-town cash payments that are available in some instances for the blind, permanently and totally disabled, families with dependent children, old age assistance, general relief. Also, where applicable, assistance is given to obtain real estate and sewer tax abatements; bankruptcy avoidance budgeting program assistance.

Foster Care - We will refer you to proper agencies set up to assist in the placement of a child in a foster home.

Health - We will assist you to locate proper medical, mental, dental specialists and services. We will take (elderly) to and from medical appointments -- see under transportation. At a reduced fee, full denture assistance is available, where eligible.

Home Care - We will provide you with a list of homemakers who will provide, for a fee, such services as: light housework, heavy chores, essential shopping, minor repairs, yardwork, snow shoveling, etc.

Housing - We will assist you, in-so-far-as possible, in obtaining public housing, apartments, rooms, room and board. Also, we will inform you on rent subsidy (section 8, and 707), and the Massachusetts Mortgage Finance Agency program.

Information & Referral - We have essentially an endless list of contacts which can meet your personal, individual needs. If you don't know where to go, what to do, where to begin, call us -- on anything that you need help with. We guarantee you the best possible service.

Legal - We will assist you in locating private, and in certain instances, free legal aid. The latter refers mainly to publicly assisted individuals and families.

Medical Supplies - We will loan you crutches, walkers, commodes, wheelchairs, and hospital beds which we have received through solicited donations.

Mental Health & Retardation - We will assist you in gaining mental health outpatient/inpatient treatment and services, emergency psychiatric services, crisis (suicidal, violence) intervention.

Nursing Homes - We will assist you in nursing home placement, and inform you of regulations and laws protecting nursing home patients from abusive treatment and neglect. We also help you leave a nursing home to return to your own home.

GENERAL INVOLVEMENTS

Human Services Department: Administrator.
Council on Aging: (1) General Administrator; (2) Developer and Administrator of Grants.
Civil Rights: (1) Affirmative Action Officer; (2) Equal Opportunity Officer; (3) Civil Rights Compliance Officer.
CETA: Administrator--(1) Public Service Employment Program; (2) Special Project Teams; (3) Youth Programs; (4) Prime Sponsor Liaison.
Contact Agent: (1) Massachusetts Mortgage Funding Program; (2) Massachusetts Dental Program; (3) Massachusetts Ridesharing Program; (4) Greater Lynn Adult Work Activity Center; (5) Greater Lynn Senior Service Advisory Board; Local Officials Human Services Council (statewide).
Committees: ad hoc--as assigned by the Town Manager.
Representative: Social, Social Service, ...functions as requested by Town Manager.
Handicapped: Chairman, Saugus Commission on the Handicapped; formed September 30, 1980.

Arthur C. Laura

ARTHUR LAURA, Director
HUMAN SERVICES
TOWN HALL
SAUGUS, MA 01906

TEL. 233-7000

TOWN OF SAUGUS

MASSACHUSETTS

DEPARTMENT OF VETERANS BENEFITS

ANNUAL TOWN REPORT

1980

DEPARTMENT OF VETERANS SERVICES

I hereby submit my annual report for this department for 1980.

During 1980, this department interviewed about 250 veterans plus 100 or more widows, looking for information on what benefits they may be entitled to.

The Veterans Administration in 1979 made a change to an improved pension. This gave my office a chance to change many of the permanent cases to the improved pension, saving this office $12,000 in 1979. In 1980, this new program saved us about $45,000 which was also a savings to the Town.

This office also applied for non-service disabilities and widows pensions. The amount approved by the V. A. for 1980 was $98,237.69.

The following shows how the monies were dispensed:

Number of cases aided:	104
Cash for Food and Fuel	$41,188
Medical	9,561
B.C. & B.S. (Supplementary coverage for those of age 65 or over)	1,807
	$52,556

Respectfully submitted,

Joseph C. Walker

Joseph C. Walker
Veterans Agent

JAC:mr

JOSEPH A. LANDRY
SUPT. OF BUILDINGS

TOWN OF SAUGUS
MASSACHUSETTS

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1981 FEB -3 AM 9:01
TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

January 30, 1981

1980

ANNUAL REPORT-BUILDING DEPARTMENT-CODE ENFORCEMENT

Letters sent to owners concerning zoning violations by previous Assistant Town Counsel, J. Monteforte as directed by Building Inspector. Most violators complied, however, a few were taken to court to force compliance. These letters of violation are now being sent out by this Department.

Acted on numerous complaints of homeowners on new construction as well as some within two years of construction; collected storage fees on trailers; spent three days checking on lots for blasting and removal of fill at Trimount property; inspected possible violations on several contractor's yard permits; performed continuing inspections as requested at Saugus Commons; periodic inspections on all public and private buildings requiring Certificate of Inspection cards to be displayed at such locations as turned over to this Department by the State Division of Public Safety; performed routine daily inspections as necessary.

Overhang sign permit renewals completed, however Certificate of Insurance up-dates have to be requested. As indicated in the attached report, wood stoves & chimney permits run slightly higher than residential alterations and additions.

Submitted by: Joseph A. Landry
Joseph A. Landry
Building Inspector

JAL/bcc
Attachment

BUILDING DEPARTMENT

Town Hall

Saugus, Massachusetts

TOTAL PERMITS - 1980

TYPE	NO.	ESTIMATED COST
Residential		
Houses - 1 Family	39	$1,794,000
2 Family	10	527,000
Alterations & Additions	164	569,080
Roofing & Siding	87	196,662
Demolitions	13	5,505
Pools	47	191,534
Wood Stoves/Chimneys	167	108,996
Duplex House Moved	1	40,000
Temporary Trailer	1	-0-
Solar Panels	1	1,500
Non-Residential		
New Construction	2	280,000
Alterations & Additions	21	869,694
Signs	21	27,115
Re-roofs	6	32,050
Wood Stove/Chimney	1	200
Pools	2	21,000
Demolitions	2	3,100
Temporary Tents	2	700
Totals	587	$4,668,136

bcc

TOWN OF SAUGUS

MASSACHUSETTS

BRUCE G. NICHOLS
INSPECTOR OF WIRES

January 30, 1981

1980

ANNUAL REPORT-ELECTRICAL DEPARTMENT-CODE ENFORCEMENT

This is the tenth annual report for the Electrical Department. During 1980 Maintenance and alterations, oil burner service, and Fire Alarm Maintenance were transferred to the Public Works Department.

Inspections: There were 435 Electrical Permits issued during the year and over 1100 inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections to Town Buildings. The total fees collected for permits for 1980 was $4,010.50.

Street Lighting: During 1980 we had 20 new mercury vapor luminaire fixtures installed on residential streets and removed 5 of the obsolete incandescent type fixtures. Many changes requested and approved during fiscal 1980 have not been made at this time.

Submitted by: Bruce G. Nichols
Bruce G. Nichols
Wire Inspector

BGN/bcc

PLUMBING & GAS INSPECTOR

Sewer Applications and Connections for 1980:	110
Plumbing Permits, issued and processed:	308
Gas Permits, issued and processed:	328

SAUGUS COMMONS:

The Saugus Commons, one of the largest housing complexes ever constructed in the Town of Saugus, was completed in October of 1980. This complex consists of 266 dwelling units and a large recreation facility. Due to the complexity of the project and the numerous plumbing fixtures and piping installed, several inspections and re-inspections were required during the construction period.

GAS LOGS:

Several inquiries have been made regarding the use of gas logs in fireplaces. I do not recommend gas logs for residential use, unless the resident is prepared to permanently disconnect the damper flue. It has been noted that the flue damper has been accidently closed, thus causing a very dangerous condition within the dwelling.

ILLEGAL PLUMBING CONNECTIONS:

Property owners are reminded that it is illegal to install plumbing and gas fixtures, piping, etc. unless they are properly licensed by the Commonwealth of Massachusetts. I have observed that the do-it-yourself homeowner plumbers have, on occasions, installed water pipes and vent pipes illegally and incorrect, thus subjecting themselves and their families to very dangerous situations.

Town of Saugus
DEPT. OF WEIGHTS & MEASURES
SAUGUS, MASSACHUSETTS 01906

March 2, 1981

Robert A. Cornetta
Town Manager
Town Hall
Saugus, Massachusetts

Dear Mr. Cornetta,

I hereby submit my Annual Town Report for the year 1980:

Salary Part-time	$4,200.00
Total Budget	$5,076.00

EXPENSES

Supplies	$ 75.00
Calibrated Equipment	100.00
Field Testing Supplies	201.00
State Conference & Meetings	50.00
Car Allowance	350.00
Equipment Maintenance	100.00
Total	$ 876.00

SCALES & BALANCES:

	Sealed	Adjusted	Not Sealed
Over 10,000 lbs.	4		3
5,000 to 10,000 lbs.	0	0	0
1,000 to 5,000 lbs.	7	1	1
100 to 1,000 lbs.	32	18	5
+10 less 100 lbs.	151	29	20
10 lbs. or less	43	9	3

WEIGHTS:

Adv.	29
Metric	63
Apothecary	55

LIQUID MEASURING DEVICES:

	Sealed	Adjusted	Not Sealed
Gasoline	207	3	11
Oil and Grease	12		3

LINEAR MEASURES:

Yardsticks	10
Tapes	1

AUTOMATIC MEASURING DEVICES:

Taximeter	6
Cloth	4

FUEL OIL DELIVERY INSPECTIONS

Total 5 Violations 1

HAWKERS & PEDDLERS

Total 10 Violations 0

Payments to the Treasurer, Sealing Fees	$1,731.80
Accounts Receivable	145.00
	$1,876.80

During the past year I have received many complaints of shortages that had to be investigated and acted upon, particularly in the sale of firewood. As more people are buying and using wood stoves, I feel their complaints will rise a great deal. One of the most important duties of the Sealer is the re-weighing of prepackaged commodities and this cannot be accomplished effectively on a part time basis and I feel the consumer is not receiving the protection that is rightfully theirs.

Respectfully submitted,

Frederick F. Quinlan

Frederick F. Quinlan
Sealer of Weights & Measures

FFQ:em

MILTON R. MOORE
SUPERINTENDENT

TOWN OF SAUGUS
CEMETERY DEPARTMENT
SAUGUS, MASSACHUSETTS 01906

1980 ANNUAL REPORT

CEMETERY DEPARTMENT

The Cemetery Department had 143 interments, completed 83 foundations for new monuments and flush grave markers. The department sold 71 new cemetery lots.

The Cemetery Department had an income of $46,645.60 from interments, land sales, perpetual care of lots and monument foundations. Interest on the Perpetual Care Fund amounted to $41,220.76. The total receipts were $87,866.36.

A new section was added to the cemetery in keeping with our expansion program. The new section was developed at a cost of $20,000.00 and will have an income value in excess of $300,000.00 at current cost of cemetery services. A total of 1,090 new graves will be available in this section.

CC Selectmen-Report 1-12-81

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JAN 1 2 1981
OFFICE OF TOWN MANAGER
SAUGUS, MASS. 01906

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1981 FEB -9 PM 2:25
TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

CANINE CONTROL DEPARTMENT ACTIVITIES

YEAR	CALL FOR ASSISTANCE	LOST DOGS	ADOPTIONS	P.T.S.	HOUSE QUESTS	DEAD ANIMALS PICKED UP	DOG LICENSES	TICKETS ISSUED
May-Dec 1975	1,461	210	123	111	445	541	312	712
Jan-Dec 1976	2,933	288	118	264	595	915	2,424	870
Jan-Dec 1977	2,780	142	111	239	576	388	2,649	574
Jan-Dec 1978	2,237	246	100	197	468	397	2,513	346
Jan-Dec 1979	3,892	705	101	140	450	557	2,548	435
Jan-Dec 1980	3,272	618	62	31	243	321	2,515	314

CANINE CONTROL DEPARTMENT INCOME

YEAR	$10. FINES	$10. ADMIN. FEES	$2/DAY BOARDING FEES	P.T.S.	$2/DAY WAKEFIELD BOARDING FEES	ADOPTIONS	MISC. (DONATIONS)	TOTAL INCOME
May-Dec 1975	$7,120	$1,810	$1,035	$1,324	-----	$426	$40.	$11,755
Jan-Dec 1976	$8,700	$2,710	$1,520	$2,424	$ 312.	$288.	$51.	$16,005
Jan-Dec 1977	$6,180	$2,580	$1,238	$4,760	$2,095	$264.	$10.	$17,127
Jan-Dec 1978	$3,460	$1,960	$ 830.	$4,101	$1,651	$243.	---	$12,245
Jan-Dec 1979	$4,350	$1,740	$ 759.	$3,899	$2,520	$324.	$29.	$13,621
Jan-Dec 1980	$3,140	$1,230	$ 527.	$1,925	$1,720	$186.	---	$ 8,728

*P.T.S. (put to sleep) includes State reimbursement for boarding strays ($2/Day) not claimed or adopted, thus P.T.S., also includes $5 fee for P.T.S. from private citizens.

**From Melrose Humane Society for boarding some of their dogs (1975 to 1977).

***From Wakefield, beginning in March 1977, for use of our pound (at $2/Day per dog).

1980 income was low due to closing of pound on 3 different occassions due to Parvo virus.

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Town of Saugus

MASSACHUSETTS

FINANCE COMMITTEE

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1981 APR 16 PM 4:39

TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

FINANCE COMMITTEE ACTIVITIES -- Fiscal Year 1981

The Committee, consisting of nine (9) members, is appointed by the Town Moderator, three (3) members each year for a period of three (3) years. Beginning the FY 1981, July 1981, the nine members are noted on attachment, note five (5) new or replacement members have been made since the end of the close of the 1980 Annual Town Meeting.

Thirty-four (34) times, the Committee met for the purpose of reviewing various requests for transfers from the Reserve Fund, examining department expenditures, conducting department budget hearings, and public hearings concerning articles contained in the Annual and Special Town Meeting warrants. Selected expenditures were audited throughout the year to affirm propriety. All meetings were posted and open to the public.

The Finance Committee approved a total of ten (10) transfer requests during Fiscal 1981 (through 4-4-81) from the $50,000 Reserve Fund Appropriations. A summary of authorized transfers is attached showing a balance, as of 4-4-81, of $26,447.

Warren Spence

Town of Saugus

MASSACHUSETTS

FINANCE COMMITTEE

March 12, 1981 (7:00 - 9:45 p.m.)

RESERVE FUND

			BALANCE
Appropriation -	Annual Town Meeting		$50,000
	Special Town Meeting		20,000
			$70,000
Approved:			
Previous -	P.W. - Bldg. Maint.	$20,000	
	Sewer - Outfall sewer	1,182	
	Fire - M.V. Maint.	500	
	Law - Court Appearance	2,250	
		$23,932	$46,068
3/12/81 -	Canine - Cap. Equip. Recorder	$ 250	
	Law - Land damage defense	5,000	
	Treasurer - Adv. (Delinq. taxes)	1,971	
	P.W. - Water & sewer maint.	5,000	
	Manager - Uniform allowance	400	
		$12,621	$33,447
4/4/81	Meter readings	$ 7,000	$26,447

W. Spence

Town of Saugus

MASSACHUSETTS

FINANCE COMMITTEE

NAME & ADDRESS	TELEPHONE HOME/BUSINESS	TERM EXPIRES
Charlie Aftosmes 14 Alfred Road	4208/594-3872	1983
John W. Bryant 38 Tontaquom Avenue	5107/	1983
Florence Chandler 220 Water Street	4630/495-4006	1982
Russ Cutter 10 Putnam Street	6890/421-6072	1981
Ken Marchurs 10 Puritan Road	1820/727-1400	1982
Jim McGuire 29 Church Street	7324/594-2714	1981
Nick Metaxas 22 Susan Drive	0316/727-4241	1981
Bob Palleschi 37 David Drive	2717/495-7323	1983
Warren Spence 19 Dreeme Street	6220/594-4766	1982

REPORT OF ASSESSORS

As mandated by General Laws the Saugus Board of Assessors herewith submit for your review it's Annual Report:

a.- During the years 1979-1980 the Board of Assessors began to implement the directives handed down by the Department of Revenue as issued by the Supreme Judicial Court, reference 100% Valuation of all Property in the Town of Saugus. In September of 1979, after submitting for bid, the Finnegan Associates of New York and Massachusetts was hired to complete the program of revaluation by the Spring of 1981. This is being accomplished although the actual valuation figures are not ready for presentation as of the date of this report.

b.- A Statistical review of the Assessors Department is as follows:

NUMBER OF TAX BILLS ISSUED

REAL ESTATE	9,416
PERSONAL PROPERTY	310
MOTOR VEHICLE	22,000
EXEMPT PROPERTY	413

AN ANALYSIS OF THE TAX RATE FOR 1980-1981 FISCAL

I. TAX RATE SUMMARY

GROSS AMOUNT TO BE RAISED		$ 23,367,519.67
ESTIMATED RECEIPTS AND AVAILABLE FUNDS		7,081,970.47
NET AMOUNT TO BE RAISED BY TAXATION		16,285,549.20
REAL ESTATE VALUATION	$ 234,772,100.00	
PERSONAL PROPERTY VALUATION	11,233,175.00	
TOTAL VALUATION	$ 246,005,275.00	
TAX RATE	$ 66.20	
REAL ESTATE TAXES	$ 15,541,913.02	
PERSONAL TAXES	743,636.18	
TOTAL TAXES LEVIED ON REAL AND PERSONAL PROPERTY		$ 16,285,549.20

2. LOCAL EXPENDITURES

A. APPROPRIATIONS	$ 20,593,899.04
B. OTHER LOCAL EXPENDITURES	
Tax Title foreclosure	7,950.00
Court Judgments	127,993.68
Overlay Deficits	55,077.93
Total Offsets	74,409.00
Snow and Ice	445.09
TOTAL EXPENDITURES	$ 20,859,774.74

3. STATE ASSESSMENTS	$ 1,388,601.24
COUNTY ASSESSMENT	$ 501,152.78

4. OVERLAY ..... $ 617,990.91

5. GROSS AMOUNT TO BE RAISED 23,367,519.67

6. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Estimated Receipts from State	$ 3,371,524.00
Overestimates State and County	20,588.47
Local Estimated Receipts	2,288,311.00
Available Funds	1,401,547.00
TOTAL	7,081,970.47

7. BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle	1,250,000.00
Licenses	58,845.00
Fines	40,000.00
General Government	36,337.00
Protection of Persons & Property	42,159.00
Health and Sanitation	11,847.00
Highways	90,000.00
School (local receipt of School Committee)	6,191.00
Libraries	1,925.00
Cemetaries	34,931.00
Interest	131,565.00
Public Service Enterprises (Water Department)	506,475.00
Real Estate Interest and Costs	53,504.00
Motor Vehicle Interest and Costs	13,283.00
Tax Title Interest and Costs	11,249.00
TOTAL ESTIMATED RECEIPTS	2,288,311.00

INCLUDED HERE IS A LISTING SHOWING THE VOLUME OF:

APPLICATIONS FOR ABATEMENT AND EXEMPTIONS IN ALL CATEGORIES FOR FY 1980

	STATUE	NUMBER
Overvaluation	59-5-59	42
Personal Property	"	28
Hardship	59-5-18	33
Widow (Police)	59-5-42	1
Deferred	59-5-41A	3
Blind	59-5-37	15
Widow & Widower	59-5-17	50
Elderly (Over 70)	59-5-41	311
Paraplegic (Vet)	59-5-22	3
Veterans	59-5-22	553
Various No Action		68
TOTAL FILINGS		1,107

C. The following is a comparison showing the increase for fiscal 1981 in REAL ESTATE AND PERSONAL PROPERTY valuations as derived by the Board of Assessors

1. Real Estate 1980	$ 232,076,500.
Real Estate 1981	234,772,100.
An Increase of	2,695,600.
2. Personal Property 1980	9,756,585.
Personal Property 1981	11,233,175.
An Increase of	1,476,590.

Total Valuation of Real Estate and Personal Property within the Town of Saugus for 1981 was ..... 246,005,275.

The Town grew in Value by: ..... 4,172,190.

Respectfully submitted

BOARD OF ASSESSORS

Dr. Frederick J. Wagner, Chairman

Martin G. Trabucco, Assessor

James D. Blunt, Assessor

FJW/rfs

T. Clerk

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TOWN OF SAUGUS

BOARD OF APPEALS

ANNUAL REPORT
1980

During 1980, the Saugus Board of Appeals received, held hearings and acted on 81 petitions from Saugus property owners.

Hearings on these petitions were held on ten different dates throughout the year, with the greatest number of applications, fourteen, processed in June. Following each set of hearings, the Board viewed all properties involved, and met again in posted public sessions, usually within a week's time, to make its decisions. (Ch. 40A, the statute governing the Board's actions, allows only 75 days from the filing of a variance application until a decision must be filed with the Town Clerk, or the petition will be granted by default.)

Of the 81 petitions received in 1980, 54 were requests to vary Town Zoning By-Law measurement requirements (use variances are not allowed in Saugus); 21 were for special permits provided for in the Zoning By-Laws; and six were for occupancy permits (often required by banks for mortgage purposes) for existing non-conforming structures.

Of the 54 variance requests received, five were allowed to be withdrawn without prejudice; 39 were granted by the Board; and ten were denied. Variances granted included 27 allowing setback, side or back yard distances less than required by the Zoning By-Law; three for insufficient frontage; six for insufficient lot area; and three for height or size of signs on Route I. Making up the ten variance denials were six requests to build new structures on undersized lots; three to build closer to lot lines than allowed by Zoning By-Laws; and one for insufficient setback for a sign on Route I.

Of the 21 requests for special permits, 19 were granted by the Board, as follows: 16 expansions of existing non-conforming structures (13 of them homes); one sign in a neighborhood business district; one approval of a long-existing three-apartment structure in a single-family district; and one request for a home occupation in a residential district. One requests for a special permit was allowed to be withdrawn without prejudice, and one, for a home occupation, was denied.

All six occupancy permit requests were granted by the Board.

A member of the Board of Appeals attended the Annual Meeting of the Massachusetts Federation of Planning Boards and Boards of Appeals, in Framingham, as well as the Spring meeting of the Federation's northeast region at Essex Agricultural and Technical Institute.

A concise summary of the Board's 1980 activities follows.

Saugus Board of Appeals
1980 Summary

Type of Petition	Received	Withdrawn	Granted	Denied
Variance	54	5	39	10
Special Permit	21	1	19	1
Occupancy Permit	6	0	6	0
TOTALS	81	6	64	11

Joseph Kerwin, Chairman
Bruce Banks
Ellen Burns
Eugene Decareau
William Malio

January, 1981

An Article for 1981 Annual Town Meeting.

Voted to amend Section 9.2 of the Town Zoning By-Laws by deleting the present Sub-Section 1, and substituting the following:

1. Pre-existing nonconforming structures or uses may be extended or altered by Special Permit from the Board of Appeals, provided that no such extension or alteration shall be permitted unless there is a finding by that Board, after a hearing, that such change, extension or alteration shall not be substantially more detrimental than the existing nonconforming use to the neighborhood.

Board of Appeals

Town of Saugus, Massachusetts

PLANNING BOARD

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April 27, 1981

Mrs. Marcia Wallace
Town Clerk
Town Hall
Saugus, MA 01906

SUBJECT: Annual Report - 1980, Saugus Planning Board

The Saugus Planning Board continued the policy of holding regularly scheduled meetings on the first and third Thursday of each month.

The board held hearings on various changes to the zoning by-laws with its recommendations being submitted to the Annual Town Meeting.

The board lost the services of member Dennis Roy for personal reasons. In April, Richard MacDonald was appointed to the open position.

Two major developments that consumed many meetings of the board were the Sheffield Heights Apartment Complex and Saugus Home Builders', Fernwood 1 and 2.

In regards to Sheffield Heights, an agreeable covenant was finally reached between the developer Mr. Harvey Pastan and the Board. The input from Major Dept. Heads were incorporated into the covenant along with the developer posting a $400,000 Bond. Said Covenant being signed by both parties. After beginning work without posting the bond, a Cease & Desist Order was signed by the Board and legally enforced. At the close of 1980 the Bond had not been presented.

Town of Saugus, Massachusetts

PLANNING BOARD

In regards to Saugus Home Builders, after many months of promises a finish coat of hot top was put on Juniper Drive. There were many on going complaints regarding drainage, sewers, and sidewalks not completed,

The board held a public hearing on the request of the Saugus Housing Authority to re-zone land on Talbot St. so they may build a six (6) story housing for the Elderly. The vote was unanimous to recommend this change in zoning.

Town Manager Robert Cornetta, appointed Dennis Roy as Planning Board inspector. Since assuming this position, Mr. Roy has inspected all work requested and required by the board and is available to report to the boses at our request.

Mr. Roy has also been working on a New Rules & Regulations Book that we hope will be ready for printing in 1981.

The Forest Highland Subdivision was approved by the Courts after ruling a 2 Yes - 2 No vote was not a denial, as thought by the Board, but a no action which resulted in approval because of time limitations.

In conclusion, the board intends to continue overseeing any and all business that comes before it with the town and it's residents welfare coming first.

Respectfully submitted,

Richard MacDonald

Richard MacDonald
Chairman

RM/am

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SAUGUS, MASS. 01906

REPORT TO THE FINANCE COMMITTEE

TOWN OF SAUGUS

SUMMER RECREATION PROGRAM 1980

ANNUAL REPORT TOWN MANAGER

The 1980 Recreation Program sponsored by the Town of Saugus through its Playground Commission during the summer of 1980 included the following children's programs:

	Attendance
Recreation Swimming	300
Arts & Crafts	1,800
Sailing	65
Tennis	1,300
Field Trips	420
Performing Arts	275
Tournaments	2,000
Sports Clinic	44
Special Events Day	
July 4th Celebration Day	2,000

This summers playground program provided a variety of activities for vacationing youngsters. These activities afforded each youngster the opportunity to participate in one or more activities during his leisure. Supervised playgrounds included: No saugus, Golden Hills, Lynnhurst, Stackpole, Hurd Ave., Anna Parker, Oaklandvale, Stocken, Bucciere and Evans.

These playgrounds were supervised Monday through Friday from 9:30 a.m. to 2:30 p.m. In addition to the regular on going operation of each park, three additional locations were utilized for recreational activities. The junior high school was the focus of tennis instruction, Pranker Pond for sailing, and the Saugus Y.M.C.A. outdoor pools for swimming.

Tennis instruction was provided morning and afternoon Monday thru Thursday each week at the junior high courts. Classes for Beginners I and II were held at this facility. Enrollment was encouraging with instruction provided free of charge.

Sailing instruction was provided five hours each day between 8:30 a.m. and 1:30 p.m. Each child received individual instruction while on the craft. The cost for instruction was two dollars per hour lesson. This program was provided for a four week period each day weather permitting.

Recreational swimming was once again made available at the outdoor pools at the local Y.M.C.A. twice each week. Qualified life guards were provided. Children were accompanied to the pool with one instructor from their park for adequate supervision at this activity.

Arts and Crafts classes were provided at each park once during each week with the arts and crafts specialist. Crafts were provided by the specialist to the park instructors so that crafts could be part of the daily activities at each park supervised by the park instructors while the specialist was not in attendance. Children were taught the use of many different materials in creative art.

Instruction, league competition, and tournament play provided a variety of activity for those sports minded ~~by~~ children. Activities included were: baseball, softball, bowling, volleyball, wiffleball and track and field. Other special events activities included the July 4th celebration and the Bike Rodeo. July 4th events included running, jumping and throwing activities, also the decoration of bikes and carriages of youngsters for prizes. All events took place at Stackpole and Bucchiere Parks. The bike rodeo included competitive skills in riding one's bike in a series of events again prizes were awarded the top riders.

Two field trips were scheduled. A trip to Paragon Park Nantasket Beach and a visit to the Kennedy Library in Boston. Many youngsters took advantage of these specially arranged trips of amusement and educational nature. A performing arts show "The Magic Bus" was contracted to provide the children with a morning of fun filled entertainment at Stackpole Field.

Special Needs Children were provided transportation to and from Camp Kawanis located at the Lynn Woods Camp. This program included nine weeks of special care and instruction to these children. A student nurse supervised and accompanied these children for the entire nine week program.

PARK ATTENDANCE

No. Saugus	535
Bucchiere Park	1,065
Golden Hills	575
Stackpole	1,245
Hurd Ave	725
Anna Parker	785
Lynnhurst	1,090
Evans	650
Stocker	325
Oaklandvale	440

PARK INSTRUCTORS

Diane Trainor	$65	Ed Mazman	$65
Cynthia Chicic	65	Eric Hanson	65
Debbie Zonghetti	65	John O'Brien	65
Kathy Cargill	65	Steven Capozzi	65
Jean Ludwig	65	Mike Galasso	65
Debbie Doucett	65	Joe Gillis	65
Kathy Barb	65	Jim Jesoraldo	65
Kerry Donahue	65	Chris McKenzie	65
Sharon LoCicero	65	Janice Tilly	70
Sheila Worthy	75	Donna Cohen	70

SAUGUS COUNCIL ON AGING

Annual Report for the year 1980

Twelve regular meetings were held as required in the By-Laws. Seven special meetings were called, to handle the urgent business of remodelling the Senior Center.

The Council at this time (1/15/81), had 15 members and was increased to 16 by the year's end. First meeting of the new Council was on 2/13/80.

Accomplishments during 1980

Much time and effort was expended to plan and complete the Center with the funds available to us from grants and in-kind appropriations from the Town of Saugus. $14,771 state grant money had to be expended in a short period of time. The Town contributed much more financially on in-kind labor and money than was required.

February 13, 1980 Meeting

The ceiling was to be lowered 18", new windows installed on the Church Street side, crash bars on all existing doors, new exit lights and a new fire alarm system installed.

A 10-burner stove and electric refrigerator were purchased for the kitchen, which has also been enlarged in the hope of having congregate meals at the Center. A Health Care Clinic is being organized for the health and welfare of seniors, with a nurse practitioner in charge, being supplied by Greater Lynn Senior Services (GLSS).

Average participation for lunches at the High School: 125 per day. 38 Meals on Wheels delivered (diet and regular)

February 20, 1980

Election of officers was the first order of business, which resulted in the nomination and election of the following:

Ernest F. Hart	Chairman
Alvin B. Wade	Vice-Chairman
Ellen Ann Emond	Recording Secretary
Mary Sullivan	Treasurer
Martha Coombs	Public Relations and Correspondence Secretary

Directors

Margaret MacCleery	Naomi Murray
Frederick Andrews	Harold Dunn
Albert Butler	George Hickey
Frances Howlett	Wallace McKenzie Sr.
Leslie Shuckra	Anthony Nicotera

Arthur Laura - Ex-Officio

Discussion followed as to a plan of action and priorities set as to progress to be made. Much accomplished, and the board consists of good, dedicated and self-sacrificing members.

February 27, 1980

To date $3,236.66 has been spent of Grant Number 1. A Grant of November 13, 1979 and not spent must be used before March 31. Stove and refrigerator were purchased with above Grant. New By-Laws being drawn up. GLSS delegates appointed, to be Fred Andrews and Margaret MacCleery. Fred Andrews was appointed Building Manager.

Ceramics and Needlework Program started. Letters of Appreciation sent to all past members of the Council on Aging (COA), and to be put in all local papers; also sent to Saugus Board of Selectmen and Town Manager. Senior Citizens column under the title of "Echoes" by Martha Coombs under consideration, and will be in the Saugus Advertiser weekly.

March 26, 1980

Grant #1 - $14,771 of which $5,193.06 has been spent to date
Grant #2 - 3,000 " " 2,940.00 " " " " "
Nutrition Program - $30,558.14 of which $19,657.35 has been spent, with a balance of $10,900.79 to end of fiscal year, to be spent.
Copies of minutes of all meetings to be sent to Town Manager, Board of Selectmen and Human Services.
Former Town Manager Duff recommended that we submit to the Town an emergency allocation of $5,000. for programs and equipment. This was sent but no action was taken. A Coordinator for the Center was discussed and we are to apply for funds from Department of Elder Affairs (DEA) and GLSS. The area around the Center is to be cleaned. Requested CETA help, but it was not obtainable.
John Picarello was appointed an honorary member.
A Flea Market is to be held in May to raise funds for dedication of the Senior Center, which we hope will be held in the Fall.

March 12, 1980

New By-Laws read, examined and suggestions made. Much time consumed in this action.
Whist, Ceramics, Dance, Needlework and other activities to be conducted at various locations during ceiling alterations and heating duct work.
Nutrition - Sandwiches only to be served during summer, but Mae Sullivan is to discuss with Mr. Hodgkins the possibility of continuing hot meals.

April 9, 1980

Funds from GLSS - $6,000 carry-over
Work progressing at Center satisfactorilly.
Ladies Room is almost complete, kitchen is enlarged.
Health Clinic given priority as per mandated in Grant.
Nutrition: Mae Sullivan reported 3116 meals during January, 2295 during February.
Newsletter section to be in monthly edition of GLSS publication.
Requested more servicing of the Saugus area.
New bus - free for seniors to Shopping Center.

April 23, 1980

Meetings being held at Disabled American Veterans (DAV) Hall during alterations.
Mens Bathroom expected to be completed by May 3. Floor tile to be laid, stage area lowered and tiled.
Nutrition: Mae Sullivan convinced Mr. Hodgkins to continue with hot meals during the summer; a good accomplishment as some senior citizens depend on it for one good meal.
Picnic for shut-ins set up at VFW Hall on June 26. Two buses are needed, also much help from all board members.
Ambulance service discussed. Many complaints regarding charges and over-charges. This is to be investigated and reported on by Mr. Hart.
Oil bills and utilities shut-offs discussed. To contact LEO for assistance.
A Coordinator for the Center was discussed. We are raising funds for a new bus and forming a Committee to accomplish this.

Meeting May 14, 1980

Meeting at DAV Hall. Mr. Brett was an invited guest, and spoke on progress and priorities at the Center. He suggested letting out contracts to complete the Center, but money is the problem, and must be stretched and used to the fullest.
Grant #1 - $69.40 balance.
Plumbing in Mens Room started. Fire alarm system completed. Emergency lights installed.
Priorities set up:
#1 Complete Health Clinic Room
#2 Connect sewer and eliminate cesspool and problems
#3 Complete lighting, switch panel, tile floor, finish kitchen, plumbing and gas line.
We are unable to acquire a Coordinator until Health Unit is completed. Inspection by Department of Elder Affairs, (DEA) regarding progress and applying for future grants. Grant Committee appointed.
Donations of equipment by Mrs. Weiner.
$497.90 profit from Flea Market.

May 28, 1980

Meeting at DAV Hall. Three year area plan for action with GLSS discussed, for priorities in assisting Aging in all categories. A Budget Committee was set up to expend all Grant monies by June 16. We lost our carpenter, due to misunderstanding with Messrs. Duff and Belmonte.
Picnic for shut-ins progressing well. 85 to be transported to the VFW by bus and lift van; to be fed and entertained - all from Nursing Homes.
The VFW presented a flag to be flown at the Center when dedicated.
Beano to be started at Blessed Sacrament Church Hall during alterations. When alterations are completed, Beano will be moved back to Center.

June 11, 1980

Meeting at DAV Hall. Picnic for Shut-Ins finalized. 1 bus and chair lift van from GLSS. Taxi fares discussed.
Center is hopefully expected to be completed by September.

July 9, 1980

Nursing Home - Shut-Ins picnic a good success. All COA Board assisted, with the exception of Mrs. Emond who was in hospital.
Heat system, ducting and louvres completed.
Inspection by Joyce MacEteer of DEA. She stated that we are using our funds to the utmost good, and complimented us on our progress. She recommended that we fill the Coordinator's position as soon as possible.
Senior Citizens Association is to hold a picnic at Elks' Hall, sponsored by them.
Drapes for Center are being made. Plans for Red Sox ballgame and dinner at Hilltop to be provided by Dr. Pepper TV, Hamilton Plaza - COA to pay bus. A great gesture.
Dedication plans for Center discussed. Budget Review advised.

August 13, 1980

Meeting at Senior Center. Great to be back at our own place. It looks beautiful! More functions discussed, scheduling of events, etc. New front doors installed at a cost of $2625.00

Received:	$1,000	from	Fr. Hardiman, Blessed Sacrament Church
"	500	"	Knights of Columbus #1829 of Saugus
"	500	"	DeFranzo VFW
"	625	"	Saugus Senior Citizens' Association

Air conditioner needed for Health Room
Whist Party and Mens' Club time slots discussed

August 28, 1980

Meeting at Center. More discussion on Whist and Mens' Club - to have meeting between concerned parties for solution. Meeting to be held at GLSS for purpose of hiring Coordinator. Resumes must be submitted for the approval of Messrs. Hart, Wade and Andrews. Bill for floor, $3800.00. Clinic started, By-Laws discussed, landscaping started by Danny Hoffman.

September 10, 1980

New Grants were submitted, approved for $7500.
$2000. must be used for Coordinator,
$1920. to be used for main floor, stage, Health Room labor
$1914.35 " " material for above
GLSS to allow $6900. for Coordinator. Had meeting with Route 1 Businessmens' Association for purpose of obtaining funds. They will hold a Charity Ball at Caruso's Diplomat for our benefit, all proceeds to be given to us. Messrs. Wade and Hart made all the arrangements. Requested additional funds from Town. Phone was installed in Health Room. Ambulance problems discussed and solved by Mr. Hart.

October 9, 1980

Nutrition: 2235 meals at High School; 775 delivered.
Budget submitted to Town in the amount of approximately $37,000.
Heating System needs servicing. GLSS increase in transportation to $440. per month. This will reflect on our budget. Coordinator hired: Mrs. Frances Riegol at a salary of $10,000. per year, all her duties spelled out in contract.
Charity Ball plans set.
Requested of Town Manager Cornetta: 10/4 line items in budget changed, plus request of $5,000, he to set up meeting with Finance Committee to discuss and hopefully to receive same. This was not done. Budget is insufficient to continue with work in progress.

October 29, 1980

Problems with meals delivered at Laurel Gardens and Towers resolved after much difficulty. Friends of Saugus Senior Center discussed to raise funds. Mr. Hart to lay groundwork.
Meeting at Town Hall October 25 with Mr. Schmarsow of DEA. Messrs. Hart, Wade, Schukra, Laura, Cornetta and Mrs. Howlett attended. It was most successful. Mr. Schmarsow stated that the average allotment by cities and towns to seniors in state is $7.42 per person. The outstanding bill of $1185.60 is OK to be paid for finishing of kitchen and Mens' Room. Erecting of flag pole and cost discussed. Will use money from Charity Ball to pay this bill. Also $1100. due on Coordinator's salary.

November 12, 1980

Mrs. Frances Riegol was introduced to Council as the Senior Center Coordinator. Her starting date was November 3. She was well received and welcomed.
Central kitchen at Lynn to prepare all meals for our area.
$50,000.appropriated and set aside for same.
Funding discussed with Janet McAveeney, GLSS. Director for assistance under 3B (Social Services Discretionary) and 3C (Nutrition).
Kitchen needs: hot water booster, soiled dish table, dish washer, pot, sink and work tray. Cost: approximately $5800.
Ramp completed and guard rail installed. Attic must be cleaned out.
Town organizations are requesting use of hall. Guidelines set.
Thank You Letters sent out to all donors of Center equipment.
We expect to sell 250 tickets for Charity Ball.
Volunteers requested by Rita Schaffner to work on tax abatements - 8 to volunteers.
Heating situation for seniors discussed and Mrs. Riegol to work with GLSS to help filling applications under LEO. Still no word from Mr. Cornetta regarding Finance Meeting.

December 10, 1980

Friends of Saugus Senior Center were appointed and introduced to Board. Papers to be filed with state for incorporation papers.
State Grant of $7500. spent in its entirety.
Route 1 Businessmen's Association presented Mr. Hart with check for $3,000 as proceeds from Charity Ball.
Gas burners cleaned and adjusted and new thermostats installed.
Our share from GLSS should be 14%, we received 16%.
Mr. John Gould, Chairman of the Board of Selectmen to be Liaison Officer between Town and COA.
All outstanding bills paid as of year's end. Still nothing from Town Manager Cornetta on Finance Meeting.

Respectfully submitted,

Ernest F. Hart

Ernest F. Hart
Chairman
Council on Aging

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Town of Saugus

CONSERVATION COMMISSION
SAUGUS, MASS. 01906

ANNUAL REPORT 1980

During 1980, the Conservation Commission held 30 regular open meetings at the Town Hall. Meetings are posted on the Town Hall bulletin board and are generally held on the 2nd and 4th Thursday evenings of each month throughout the year. The Commission also made 25 site inspections in connection with public hearings held during the year, project areas under Orders of Conditions issued during prior years, and in regard to various complaints received by the Commission.

The Commission held 14 public hearings in 1980 under the Wetlands Protection Act and the Town Wetlands By-Law. Those hearings included proposals for a shopping center on Route One, an apartment project, two single-family home subdivisions, yacht club filling, town sewer project, and various individual applications. Two of those applications were denied and are still awaiting superseding Orders by the Mass. Dept. of Environmental Qualify Engineering. Since the Wetlands Protection Act was enacted in 1972 transferring to the Conservation Commission the regulatory authority formerly held by the state, the Commission has held 95 public hearings on projects ranging from filling of an individual lot to subdivisions and apartment projects. Approximately 10% of those applications were denied for reasons claiming that the interests of the Wetlands Protection Act could not be protected by approving the project as submitted.

The Commission considered a variety of other concerns and problems throughout the year with a primary effort being made to resolve problems in the Howard Farms area. Pursuant to that activity, legal action was initiated against the Commission, and that action is still in progress.

Two appointments to the Commission expired during the year. Vincent Cicolini was reappointed to a full 3-year term and Frank McKinnon was newly appointed to replace Rudolph Bradbury who was unsuccessful in seeking re-appointment. Atty. John Vasapolli was appointed Special Town Counsel to help the Commission with legal matters. Conservation Officer Robert Sweezey resigned his part-time position in July and was not replaced until December when Charles Bjorkman, a CETA employee with the Health Department, was made available to work with the Commission.

The engineering firm of Metcalf & Eddy was retained by the Commission to develop a comprehensive Conservation and Recreation Plan for the town. That plan was completed at the end of the year and will shortly be available.

The current Commission members are Frederick Brooks, Chairman, David Weiner, Vice-Chairman, Henry Seaver, Ronald Tamulonis, Patricia Annis, Vincent Cicolini, and Francis McKinnon. Katie Cunningham has been ably serving as clerk to the Commission, replacing Joan Katis who resigned early in the year. The Commission looks forward to continuing the effort to preserve our valuable natural resources and regulate activities in the town's wetland, marsh, and river areas. The Commission thanks all those

people who have supported its efforts during the year. The Commission particularly wishes to thank Rudolph Bradbury for his many years of devoted service to the community and his strenuous efforts on the Salt Marsh Committee and the Conservation Commission.

Frederick W. Brooks
Chairman

Town of Saugus

MASSACHUSETTS

CIVIL DEFENSE

MICHAEL V. FAVALE
DIRECTOR

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TOWN OF SAUGUS, MASS.

March 12, 1981

Annual Report for Year 1980

Town of Saugus - Department of Civil Defense

To the Town Manager:

Another year has past and again Civil Defense in all its phases, communications, police-fire and rescue have done a good job in responding to many emergencies within the town.

Your Director, Mike Favale, and his deputy, Bill O'Brien, have been busy attending meetings and seminars on crisis relocation, communications and Civil Defense management. This active participation, plus the 100% attendance at the regular Area 1 civil defense directors' meetings, keeps us current and on top of the latest developments in laws, grants, equipment and personnel availability at local, state and federal levels.

There have been many water breaks and pipe freeze-ups this past year in which our lighting truck and thawing machine have been put to use. The thawing machine has been used extensively over the past four years and it is now in need of a new or rebuilt engine. We have several pieces of equipment which must be either replaced or repaired. Some equipment need "hard to find" parts to repair them. The amphibious DUCK is the prime example; the front axle and drive assembly is completely beyond repair and must be replaced.

Our activities included pumping out cellars during the Spring thaw and rains, auxiliary police school patrol, parade details, church traffic control, and the unit's participation in the 350th celebration. The coordination effort of Roger Spelta, the Auxiliary's Captain, in obtaining over one hundred auxiliary police from many cities and towns throughout the state assisted us in making the 350th celebration an outstanding success.

At the present time, I am updating our Emergency Operating Plans, and completing the latest updates from our Emergency Relocation Plan.

My warmest thanks to all the volunteers of the Saugus Civil Defense who so willingly gave their time and effort in making this unit one of the best in the north shore.

Michael V. Favale

MICHAEL V. FAVALE
Director of Civil Defense

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APR 1 3 1981

OFFICE OF TOWN MANAGER
SAUGUS, MASS. 01906

Saugus Board of Selectmen

Saugus Town Manager

The past year summer of 1980 the harbormaster, Vincent Cicolini, had three assistant harbormasters: Len Moriello, Jack Buchanan and George T. Moriello.

The Harbormaster Department sold approximately $700.00 worth of ramp passes. Wrote approximately $125.00 worth of parking tags at the landing, answered complaints ranging from lost or stolen equipment, lost, stolen or sunken boats problems at the town landing area ramp with parking etc. We had a sunken boat out at the mouth of the river and many inside the harbor at Fox Hill Bridge. We recovered two stolen boats and towed in many types of water craft while patroling the river. Patroling is done by the Harbormaster and the three assistants in four privately owned and operated boats.

The Harbormaster Department established a mooring list of all the boats kept in our river. It now tells us we have just over 180 boats under our control.

In 1980 we were pleading at meetings everywhere for aid in dredging and cleaning of the Saugus river. Last July we sat in the Saugus courtroom to hear progress reports from the U.S. Army Corps of Engineers and on and on since then we've attended meetings and made phone calls and as early as April 1, 1981 assistant harbormaster George T. Moriello attended a meeting in Gloucester to look for funds to build a pier from the coastal zone management people.

Also we had a very major problem with the Fox Hill drawbridge breaking down, and then being repaired. We kept the waterway open and navigatable all during that time. We worked with the Registry and the U.S. Coast Guard. The Coast Guard came into the river three times this winter with the Ice Breaker, Pendant, upon our request to break ice. We also obtained this year from the coast guard and the U.S. Corps of Engineers all of the permits and forms completed and set for the installation of a new navigational bouy for the Saugus River out near the R.R. Bridge to aid boats away from a danger area.

The Saugus Fire Dept., on April 8, 1981 washed the town landing ramp with their high pressure hoses to ready us for an early spring of boat launching which has already begun.

Lastly, Harbormaster Cicolini and town manager Cornetta obtained possessinn back from the state, the old Eastern Tool property on Ballard Street. This land is on the channel of the river and we wish to charge rental fees for the use of this landing area. Making it a useable loading and off loading area for all Saugus boatmen.

Sincerely Yours,

Vincent A. Cicolini

Vincent A. Cicolini
Saugus Harbormaster

GM/VC

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1981 FEB 18 PM 2:52
TOWN CLERK'S OFFICE
TOWNSEND, MASS.

Report of the Personnel Board

January 30, 1981

In early September of 1980, Mr. Robert A. Cornetta, having decided to reactivate the Personnel Board, appointed the following persons to that Board:

1. James Otis Smith, Esquire
2. Donald E. Henderson, Jr.
3. Paul F. Ciccarelli
4. Allan Huberman
5. Robert H. Tenaglia

An organizational meeting was held on September 22, 1980, at which, James Otis Smith, Esquire was chosen as Chairman and Donald E. Henderson, Jr. was chosen as Secretary.

On November 5, 1980 Paul F. Ciccarelli resigned from his position with the Personnel Board because of personal problems. Mr. Robert A. Cornetta, Town Manager, then appointed Alvin A. Wade to fill Mr. Ciccarelli's unexpired term.

The Board met on one or two occasions with the Town Manager. At these meetings, the Town Manager discussed with the Board a general outline of duties and what would be expected of them.

On November 17, 1980, The Board in response to a memo from the Town Manager, met with Mr. Milton Moore, Supt. of Cemetaries, to discuss with him the problem of clerical help at the cemetary. At the same time the Board discussed with Mr. Moore the possibility of the clerical worker at the cemetary being available to assist the Dept. of Public Works with its clerical work on such terms and conditions as Mr. Moore and Mr. Brett should mutually agree upon.

On November 24, 1980, the Board in response to a memo from the Town Manager, met with Mr. Charles Brett, Supt. of Public Works to discuss the matter of two (2) employees of the Dept. of Public Works who were assigned additional duties over and above the normal scope of their employment.

Because of the pendency of the holiday season, it was decided to hold no more meetings until after the New Year unless an emergency should arise.

Respectfully submitted,

James Otis Smith

James Otis Smith, Esq.

JOS/jds

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1981 JAN 29 PM 4:47
TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

1980 ANNUAL REPORT, SAUGUS HISTORICAL COMMISSION

During 1980 the Saugus Historical Commission continued its survey of the town's historic and cultural resources. The Old Town Hall and the Centre School, the two oldest buildings in the town used for public purposes, were among those surveyed. The information on these two local landmarks has been forwarded to the Massachusetts Historical Commission for possible nomination to the National Register of Historic Places.

During the year the term of Angelina McKenzie expired; she requested that she not be reappointed. At its June 1980 meeting the commission unanimously adopted a resolution thanking her for her endeavors as chairman from March 1979 until August 1980. John Picariello, whose term expired during the year, was reappointed. Joining the commission late in the year was Louis MacKeil. There remains one vacancy on the commission.

Because of vacancies, the commission could not proceed as rapidly as it had hoped. At the end of the year, it agreed upon a revised general plan of action that should help to accelerate its progress.

In keeping with the general spirit of the reduction of expenses, the commission has foregone membership in various organizations, and has also done its own photographic work on a reimbursable basis rather than contracting with a photographer. The commission has therefore not expended most of the appropriations voted at the 1980 Town Meeting.

The commission wishes to express its appreciation to the various town officials who assisted it in its work during 1980, and especially to the skilled craftsmen of the Building Department who constructed new quarters for it in the basement of the Town Hall.

The commission believes that, by identifying and recording the sites and structures of significance in the long history of the town, it is documenting the common heritage of all Saugonians--a common heritage that is the basis for the present and can serve as such for the future.

Stephen P. Carlson

Stephen P. Carlson
Acting Chairman

1980
ANNUAL REPORT

The first time in a long time the Cemetery Commission has become a functioning overseeing board. Prior to this, under the former chairman, it was a non-existing board. I, as one member tried on several attempts to set up a working board. It began to take form a little under cajoling by me. As of now, the 1981 Cemetery Commission, James Nicholl, Jr., Peter Anganis and Elaine Arangio, are trying to establish a Commission that works.

On motion by Mrs. Arangio it was voted to hold monthly meetings to have all votes and minutes recorded, to have a monthly report on all Cemetery expenses and income and to have the secretary keep records of all minutes and motions. Mr. Jim Nicholl was voted as Chairman.

On March 26, 1981, we voted to have all expenditures over $250.00 to be signed by the Commission and before the Superintendent can spend over that amount, the Commission must be notified and told of the expenditures.

We raised all Cemetery fees (May 1, 1981) and am sure the Cemetery can function as a separate self-supporting entity. If the Cemetery does begin to run on a self-supporting basis, I believe the new board will be there to oversee all its functions.

Elaine Arangio

In concurrence with Jim Nicholl,
Chairman and Peter Anganis

SAUGUS CABLE TV COMMISSION
Saugus, Massachusetts

April 13, 1981

Mr. Robert Cornetta
Town Manager
Saugus, Massachusetts

Re: Annual Report

Dear Sir:

The Saugus Cable TV Commission came into existence in April, 1980 by vote of the Board of Selectmen. The Commission has no budget and incurred no expenses.

The Commission met for the first time on May 5, 1980 at the Belmonte Junior High School library. Mr. John Carakatsane was elected chairman. Other members included Peter Anganis, J. Brian Costin, Theodore Golan, James Blunt, David Berkowitch, Roger Godfrey, Thomas Hashem and William Cox. John Mangini was elected secretary. The Commission has met eleven times since its inception.

Four meetings were held during the spring and summer to discuss various aspects in the provisional license signed between the Town and Continental Cable TV Company. It was agreed that the company had met all provisions and the Commission recommended that the final license be granted. Mr. Frank Anthony was introduced to the Commission. He is to serve as the company's resident manager. The company also stated that construction would begin in October and be completed by June 1981.

At the fifth meeting in November, it was agreed that the company would send monthly progress reports to the Selectmen; that the Commission wouldmeet on the second Thursday of each month; and that a "log" of complaints be kept by the Commission prior to submission to the Selectmen. There have been no complaints,to date.

At the December meeting it was agreed that the misunderstanding between the Town and the School Department about the location of a TV studio at the high school be ironed out before the January, 1981 meeting of the Commission. Also, the possibility of the Armitage School being used partially for company offices was discussed.

A special meeting with the Selectmen and the School Committee was held and it was determined that there would be insufficient space at the high school for a main studio. It was suggested that the studio and office be located at the company location.

SAUGUS CABLE TV COMMISSION
Saugus, Massachusetts

Re: Annual Report (con't)

Most of the January and February meetings dealt with progress reports by the company as far as wiring and location of tower were concerned.

In March the Commission met with Continental Company officials at a special meeting to gain a clearer understanding of the term "Turn On" as covered in the license; to review company advertising procedures; to consider difficulties encountered with the antenna site; and to learn why Armitage School plans have been dropped in favor of a location on Jackson Street for the company's offices and studio. It is expected that the home-installation of cable-vision will be completed Town-wide by September, 1981.

John Mangini

John E. Mangini, Secretary
Cable TV Commission

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1981 JAN 14 AM 11:25
TOWN CLERK'S OFFICE
TOWN OF SAUGUS

SAUGUS HOUSING AUTHORITY
TOWN OF SAUGUS
MASSACHUSETTS

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JAN 9 1981
OFFICE OF TOWN MANAGER
SAUGUS, MASS. 01906

ANNUAL REPORT OF THE SAUGUS HOUSING AUTHORITY
YEAR ENDING DECEMBER 31, 1980

Laurel Gardens and Laurel Towers come under Massachusetts General Laws; Section 38 to 41 Chapter 121-B as amended, for the housing of elderly of low income. To be eligible a person must be 62 years or over. Persons 65 years or over must be given first consideration.

There shall be no requirements of state or local residence as a condition for eligibility for state-aided housing. There shall be no discrimination or segregation; provided, that if the number of qualified applicants for dwelling accomodations exceed the dwelling units available preference shall be given to inhabitants of the town in which the project is located. Net income may not exceed the following amounts: $8,680 one person, 9,920 for two persons.

Dwellings are planned for single and double occupancy. Dwelling for two persons may be occupied by the following combinations:

A. Married couples
B. Two men or two women
C. A brother and sister

1. Gross Income:

Gross income includesthe income from all sources anticipated to be received during the twelve months, following the admission or the redetermination of income, excluding certain types of income defined below.

A. Income included in gross income:

Social Security payments
Income from pensions, annuities, interest, dividends and cash receipts from Public Assistance

B. Income excluded:

Ten per cent for the head of household plus $300.00 for the spouse
A deduction for extra ordinary medical expenses if not covered by insurance, if in excess of three

SAUGUS HOUSING AUTHORITY

TOWN OF SAUGUS

MASSACHUSETTS

per-cent of the gross income.

Deduction for the cost of medical insurance.

Asset limits for admission:

Total assets may not exceed one and one half times the net income of an applicant or a maximum of 15,000.00 whichever is greater.

Laurel Gardens has 85 units and Laurel Towers 100 units. There are at present 26 men and 172 women, and their ages run between 66 years of age to 96 years of age and there are 10 tenants over 90 years of age. The average rent for 1980 was 82.00. Electric cost was 46.10 per month. In 1971 this cost was 14.80 per month.

Marion Donoghue term expired May 15, 1980. On July 15, 1980 Raymond Peveri was appointed by Byron J. Matthews of THE EXECUTIVE OFFICE OF COMMUNITIES AND DEVELOPMENT.

At our Annual election held in December, The following were elected to serve for the year:

		Date of Expiration of Office
Joseph Tabbi	Chairman	Nov. 1981
Jean P. Banks	Vice Chairman	Nov. 1983
Raymond Peveri	Treasurer (state appointee)	July 1985
Anthony Cogliano	Asst. Treasurer	Nov. 1983
Patrick Rossetti	Secretary	Nov. 1981

The Board meetings are held on the second Wednesdays of each month. The annual meeting is held on the second Wednesday in December.

The Authority now has 110 units of Section 8, Housing Assistance Payments Program. This program is sponsored by United States Department of Housing and Urban Development. They are all under lease and every month $24,642.00 is sent to help low and moderate income families to offset the costs of their rents. In December the Authority applied for 15 additional units under Section 8. We also have 26 units of Chapter 707 Rental Assistance sponsored by the Executive Office of Communities and Development.

SAUGUS HOUSING AUTHORITY

TOWN OF SAUGUS

MASSACHUSETTS

In May the Authority received word the Turnkey application had been approved. Funds in the amount of $6,982,300.for 100 units of housing has been reserved.

To date the Authority has had Borings taken, A site Survey including property line, topographic and utility maps. Prepared title certificate, and submitted a Developer's packet to HUD. We are at the present time waiting for HUD for approval.

The Authority in 1980 accomplished the following:

1. Installed an Anti-Crime system in office area.
2. Officer Thomas M. Murray of the Saugus Police Dept. conducted a security survey at Laurel Towers.
3. Painted 20 Apartments.
4. Replaced two 120 gallon hot water heaters at Laurel Towers.
5. Hot Topped area between Apt. 113 and 119.
6. Installed lights to light-up Hill behind Laurel Towers.
7. Co-operated with other Housing Authoritys to promote a Mobility Program for its Section 8 Program.
8. Voted to accept new regulations for determination of Rents.
9. Voted to retain John J. Vasapolli As Legal Councel.

Anthony Cogliano and Raymond Peveri attended the Fifth Annual Conference for Housing Authority Board Members at Northampton on Sept. 12, 13 sponsored by E. O. C. D.

In April the Authority celebrated the 15th. Anniversary of Laurel Gardens. Twelve tenants who were here when the Gardens opened were Honored.

In 1981 we would like to cure the water penetration in Laurel Towers and hope the Bureau of Housing Modernization will furnish us with Funds.

We would like to have HUD approve the Developer's Packet, so we can advertize for a Developer to build 100 units of elderly Housing on Talbot Street, which is needed.

The Saugus Housing Authority welcomes inquiries and visitors to both Laurel Gardens and Laurel Towers. At the present time there are no vacancies, but all Applications

SAUGUS HOUSING AUTHORITY
TOWN OF SAUGUS
MASSACHUSETTS

will be accepted and place on file.

The financial year of the Housing Authority run from June 30th. to July 1st. We received $181,819.00 from rents and interest from investments of $11,274.86 . Total receipts $193,093.86. Total Operating Expenditures were $186,954.04 leaving a balance of $6,139.82.

The Saugus Housing Authority is very pleased that they have been able to be of service to so many of our elderly citizens and trust that soon we will be able to continue our plans of more housing.

Respectfully Submitted, Robert L. Davis

Saugus Housing Authority

Robert L. Davis
Executive Director

SAUGUS HOUSING AUTHORITY

TOWN OF SAUGUS

MASSACHUSETTS

Breakdown of Tennants Rents and Numbers of tennants ending December 31 1980

Total Rent Roll for year 1-1-80 to12-31-80			191212.00
Average Rent per Year	1033.56		
Average rent per month	86.13		
Garden Rent Roll for Year		87233.50	
Average rent per year Gardens	1026.24		
Average rent per month Gardens	85.52		
Towers Rent Roll per year		103978.50	
Average Rent per year Towers	1039.79		
Average Rent per month Towers	86.65		
Numbers of Apartments	185		
Numbers of Tennant	198		
Numbers of Women	172		
Numbers of Men	26		
Numbers of Couples	14		
Numbers over 90 years of age	10	8 Women	2 men

Oldest Tennant Harriett Richardson 97 years young May 1981

Garden has 80 Women 9 men 4 couples 12 Tennants since it opened

Towers has 92 Women 17 men 10 couples

Turn over of Tennants 16

Turn of Appartment 14 7-1/2%

All Rent of year of 1980 collected and Deposited.